

THE BOARD OF COMMISSIONERS OF FIRE
DISTRICT NO. 3
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY
MONTHLY MEETING



Meeting Minutes

Date & Time:	Tuesday, January 14, 2025
Location:	Colonial Oaks Firehouse
Facilitator:	Commissioner Ryan Fenstermaker
Scribe:	Denise Shaw
Meeting Objective:	Monthly Meeting

Attendees:	Status (Present / Absent)
Commissioner David Methner	Present
Commissioner Thomas Duffy	Present (7:44 arrived)
Commissioner Ryan Fenstermaker	Present
Commissioner Scott Miller	Present
Commissioner David Wood	Present

MINUTES / NOTES

Meeting called to order at 7:30 by Commissioner Fenstermaker

Pledge of Allegiance was recited by all.

Commissioner Fenstermaker read the Open Public Meeting Act as follows:

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETING ACT (L.1975, C.231, S.3-D) AND PURSUANT THERETO, A SCHEDULE OF REGULAR MEETINGS WAS ADOPTED AT THE MEETING OF MARCH 10, 2022, WHICH SCHEDULE WAS FILED WITH THE MUNICIPAL CLERK, PROVIDED TO THE HOME NEWS TRIBUNE AND THE SENTINEL, AS WELL AS POSTED IN THE MUNICIPAL BUILDING.

Commissioner Fenstermaker indicated where the emergency exits are located.

Roll call was taken.

CORRESPONDENCE (reported by Commissioner Miller)

- Invitation for Fire District 1 dinner that was already held – Commissioner Miller attended
- Notice from Chevrolet a recall for a seatbelt – given to fire company
- Registration for 2023 Pierce Fire Truck
- Notice from the NJ Turnpike Authority offering Emergency Vehicle Transponders E-ZPass at no cost. Commissioner Miller will review this and get back to us at next meeting

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INSURANCE (reported by Commissioner Methner)

- Worker's Comp should be renewing shortly – should get invoice next week and will discuss next meeting – we typically pay in full to avoid service fees

LOSAP – (reported by Commissioner Fenstermaker)

- Commissioner Fenstermaker looked back into the files to try to find out the age requirement for LOSAP. He found out that the board instituted LOSAP in 2004. He found a Resolution and a purposed note that references an 18-year-old requirement/ resolution does not. He will research this and find an answer. Commissioner Miller will also investigate this.

PROFESSIONAL REPORTS

Chief's Report – reported by Asst Chief - Kevin Umbach

- There was a total of 7 calls for the month of December. Total calls for the year are 155.
- Gear that was ordered for 8 members is being shipped on 2/20. We should have it by the end of February.
- Three members starting Fire School February 18th. – rental gear to take to Fire One Members are Chase Miller, Matt Savarese, Lucas Van Aulen

Engineer's Report – reported by Anthony Varga

- PMs scheduled for end of February for 902. Engine 904 just had a repair with Campbell Supply Company. Engine 901 in house repair bills submitted and will be paid tonight.

PUBLIC PORTION

- N/A

TREASURY REPORT (reported by Commissioner Wood)

Beginning balance in account as of December 27, 2024, was \$1,689,351.58 after interest income deposit of \$1,898.05 and an interlocal deposit of \$468,000.000. After tonight's disbursements, the balance today is \$1,032,972.00.

(See attached reports for the breakdown of payments/disbursements)

Commissioner Fenstermaker made a motion to accept the treasury report and pay the bills. Commissioner Methner seconded the motion. All were in favor; it was so moved.

RESOLUTION

One resolution was read in detail. At the conclusion of the reading of the resolution, a roll call was taken of the Commissioners vote which was either yes, no, or a recording of being absent. Please refer to the attached Resolution to see the details of the Resolution and roll call for it

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- **Resolution #1 – 25 Adopted Budget Resolution Fiscal Year January 1, 2025 – December 31, 2025**

NEW BUSINESS

Commissioner Fenstermaker announce that the fire house is held accountable, and every decision, purchase should be made and voted on by the Commissioners.

Commissioner Fenstermaker received a final bid on Bronco in the amount of \$6750.00.

Commissioner Miller made a motion to accept the bid for \$6750.00 on the Bronco. Commissioner Wood seconded the motion. All were in favor; it was so moved

Commissioner Wood discussed that the Assistant Chief is looking for a laptop to do miscellaneous work on.

Commissioner Wood made a motion to spend up to \$275.00 on a laptop for the Assistant Chief. Commissioner Miller seconded the motion. All were in favor; it was so moved

The boat motor was extended on Gov Deals for a week – no offers yet on the motor. Will be discussed at the next meeting.

Old Business

Two petitions to go on the ballot to file for this year.

Commissioner Wood submitted an invoice for \$730.33. (will be paid tonight) He purchased a new TV, computer, and keyboard for Fire House

Commissioner Miller motioned to adjourn the meeting. Commissioner Duffy Seconded the motion. The meeting adjourned at 8:30 PM.

#	Action Item	Lead Resource	Target Date	Priority	Comments
1					
2					

Items / Issues to discuss at a future meeting	
#	Description
1	Boat Motor
2	

Decisions / Agreements:	
#	Description
1	

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2