

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
MONTHLY MEETING



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**Meeting Minutes**

<b>Date &amp; Time:</b>	Tuesday, April 8, 2025
<b>Location:</b>	Colonial Oaks Firehouse
<b>Facilitator:</b>	Commissioner Ryan Fenstermaker
<b>Scribe:</b>	Denise Shaw
<b>Meeting Objective:</b>	Monthly Meeting

<b>Attendees:</b>	<b>Status (Present / Absent)</b>
Commissioner David Methner	Present
Commissioner Thomas Duffy	Absent
Commissioner Ryan Fenstermaker	Present
Commissioner Scott Miller	Present
Commissioner David Wood	Present

**MINUTES / NOTES**

Meeting called to order at 7:32 by Commissioner Fenstermaker

Pledge of Allegiance was recited by all.

Commissioner Fenstermaker read the Open Public Meeting Act as follows:

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETING ACT (L.1975, C.231, S.3-D) AND PURSUANT THERETO, A SCHEDULE OF REGULAR MEETINGS WAS ADOPTED AT THE MEETING OF MARCH 10, 2024, WHICH SCHEDULE WAS FILED WITH THE MUNICIPAL CLERK, PROVIDED TO THE HOME NEWS TRIBUNE AND THE SENTINEL, AS WELL AS POSTED IN THE MUNICIPAL BUILDING.

Commissioner Fenstermaker indicated where the emergency exits are located.

Roll call was taken.

**CORRESPONDENCE (reported by Commissioner Miller)**

- Renewal registration for 1995 Ford and 2016 Wagon

**INSURANCE (reported by Commissioner Methner)**

- No Report

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**LOSAP – (reported by Commissioner Fenstermaker)**

- After receiving the ok from Attorney Ridhard Braslow, Commissioner Fenstermaker read the following Resolution and Roll Call was taken of the Commissioners of the Commissioners vote which was either yes, no, or a recording of being absent. Please refer to the attached Resolution to see details  
**Resolution #10-25** – LOSAP 2024 cost of living increase for Fire Districts and 2024 LOSAP allocations be adjusted as – see attached Resolution
- Discussed the age limit for LOSAP – Discussed with our attorney and spoke with the Commissioners and will fund all those who made the contribution during the year.
- Commissioner Miller made a motion to fully fund LOSAP in the amount of \$47,682.00. Commissioner Methner seconded the motion. All were in favor, it was so removed. A check will be made out to Lincoln Financial for \$47,682.00 to fund the LOSAP Fund.

**PROFESSIONAL REPORTS**

**Chief's Report – reported by Chief Ted Van Aulen**

- There was a total of 14 calls for the month of March. Total calls for the year are 30.
- Submitted an invoice from Firefighter One for the standard testing of SCBA cylinders in the amount of \$525.00
- Submitted a bill from Air & Gas Technology in the amount of \$440.00 for repair on 904 – sent to Chris and paid.
- A discussion was had on a correspondence from an insurance company looking for information on our trucks- Commissioner Wood spoke with our lawyer and concluded that our firehouse does not have to comply with this letter. Commissioner Wood is going to speak with the Company and decide what to do and discuss next meeting.
- Future testing will be done on hydro testing on bottles, hose and ladder testing will be done next week. Will submit those invoices when the job is done
- Assistant Chief Kevin U shared the quote from Tasc Fire for the Waterproof cutter and extender for the Ram Truck in the amount of \$24,989.94. The quote shows the breakdown of the trade-in value of our old equipment in the amount of \$1,286.96.

**Engineer's Report – reported by Chief Ted Van Aulen**

- The hose and Ladder testing in the 904 truck – will submit bill when completed

**PUBLIC PORTION**

- N/A

**TREASURY REPORT (reported by Commissioner Wood)**

Beginning balance in account as of March 28, 2025, was \$1,270,434.13, after interest income deposit of \$1,575.71, a tax revenue deposit in the amount of \$258,956.25 and a deposit in the amount of \$7,400.00. After tonight's disbursements, the balance today is \$1,170,331.41.

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(See attached reports for the breakdown of payments/disbursements)

Commissioner Miller made a motion to accept the treasury report and pay the bills. Commissioner Methner seconded the motion. All were in favor; it was so moved.

**NEW BUSINESS**

- None

**Old Business**

- Commissioner Miller stated that he did sign all the Record of Vote for all the Resolutions that were read at the last meeting since he was absent. Commissioner Miller read the Oath of Allegiance for himself since he was absent at last meeting.
- A preliminary discussion was had on the funding of the future purchase of a new fire truck in 2028 – since there is a backlog on the purchase of new engines. Financially we have some future capital in the bank. After discussing with our lawyer and Pierce – we are going to try to fund our own truck. We need to secure a truck – get in line before we have all the money in hand. Commissioner Wood will get the steps that we need to take to make this happen from our lawyer Richard Braslow – Will discuss more at future meetings.

Commissioner Miller motioned to adjourn the meeting. Commissioner Methner Seconded the motion. The meeting adjourned at 8:18 PM.

#	Action Item	Lead Resource	Target Date	Priority	Comments
1					
2					

Items / Issues to discuss at a future meeting	
#	Description
1	Funding for future of new truck/ steps to getting new truck
2	

**Decisions / Agreements:**

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#	Description
1	
2	