

General Instructions to Complete the Fire District Budget Workbook

- a) This workbook shall be used for completing the Fire District Introduced and Adopted Budgets.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray and yellow highlighted sections of the worksheet.
- e) Begin by navigating to the "KEY INPUTS" tab.
Select the Fire District by clicking on cell B2 and selecting from the dropdown menu. This will populate the entity name and
- f) county. Continue to complete each of the fields in order to populate standard information throughout the workbook.
When copying information from another document, users must select "Paste Values" when pasting the information into this
- g) workbook.
- h) In all applicable signature lines, insert the email address of the applicable official.
Once approved by the Board of Fire Commissioners, the completed Introduced Budget must be submitted to the Division via the FAST "Introduced Budget" record portal and it must be precisely named as: <municode>_introbudget_20xx. The list of
- i) muncodes for Fire Districts can be found at:
<https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf>
Once approved by the Board of Fire Commissioners, the completed Adopted Budget must be submitted to the Division via the FAST "Adopted Budget" record portal and it must be precisely named as: <municode>_adoptbudget_20xx. The list of muncodes
- j) for Fire Districts can be found at:
<https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf>
- k) Only the Designated Officials for the Fire District have access to the "Submit for Review" tab within the FAST portal.
- l) Please review the additional instructions "FAST System for Fire Districts: Introduction and User Guide" link below:
<https://www.nj.gov/dca/divisions/dlgs/pdf/FAST%20Fire%20Budget%20User%20Guide.pdf>

Year	2025	Board of Fire Commissioners:	
Fire District	East Brunswick Township FD No. 3	Chairperson	Ryan Fenstermaker
County	Middlesex	Treasurer	David C. Wood
Web Address	www.eastbrunswickfiredistrict3.org	Secretary	Scott Miller
Election Month	February	Commissioner	Thomas Duffy
		Commissioner	David Methner

Certification Sections		Expand Section Length	
Preparer and Preparer - Other Assets Certification		Vehicle List	Standard
Preparer Name	Patrick M. Tierney, CPA	Accumulated Absences	Standard
Title	Certified Public Accountant	Salary & Benefit Detail	Standard
Address	206 Ridgecrest Ave Staten Island, NY 10312	Capital Budget Detail	Standard
Phone	718-415-7118		
Fax	866-304-7393		
Email	stcpapllc@gmail.com		

Approval Certification	
Officer's Name	Scott Miller
Title	Secretary
Address	361 Dunhams Corner Rd East Brunswick, NJ 08816
Phone	732-390-4994
Fax	N/A
Email	4scottmiller@gmail.com

Internet Certification	
Officer's Name	David C. Wood
Title	Treasurer

Adoption Certification	
Officer's Name	Scott Miller
Title	Secretary
Address	361 Dunhams Corner Rd East Brunswick, NJ 08816
Phone	732-390-4994
Fax	N/A
Email	4scottmiller@gmail.com

2025

East Brunswick Township FD No. 3

Fire District Budget

www.eastbrunswickfiredistrict3.org



Division of Local Government Services

2025 FIRE DISTRICT BUDGET
Certification Section

2025

East Brunswick Township FD No. 3

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2025 PREPARER'S CERTIFICATION

East Brunswick Township FD No. 3

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	stcpapllc@gmail.com
Name:	Patrick M. Tierney, CPA
Title:	Certified Public Accountant
Address:	206 Ridgecrest Ave Staten Island, NY 10312
Phone Number:	718-415-7118
Fax Number:	866-304-7393
E-mail Address:	stcpapllc@gmail.com

2025 PREPARER'S CERTIFICATION OTHER ASSETS

East Brunswick Township FD No. 3

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	stcpapllc@gmail.com
Name:	Patrick M. Tierney, CPA
Title:	Certified Public Accountant
Address:	206 Ridgecrest Ave Staten Island, NY 10312
Phone Number:	718-415-7118
Fax Number:	866-304-7393
E-mail Address:	stcpapllc@gmail.com

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:

www.eastbrunswickfiredistrict3.org

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- ☐ A description of the Fire District's mission and responsibilities
- ☐ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- ☐ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☐ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☐ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- ☐ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- ☐ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- ☐ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- ☐ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:

David C. Wood

Title of Officer Certifying Compliance:

Treasurer

Signature:

2025 APPROVAL CERTIFICATION

East Brunswick Township FD No. 3

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on December 10, 2024.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:	4scottmiller@gmail.com
Name:	Scott Miller
Title:	Secretary
Address:	361 Dunhams Corner Rd East Brunswick, N
Phone Number:	732-390-4994
Fax Number:	N/A
E-mail Address:	4scottmiller@gmail.com

2025 FIRE DISTRICT BUDGET RESOLUTION

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for East Brunswick Township FD No. 3 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 10, 2024; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,156,582.00 which includes an amount to be raised by taxation of \$1,053,082.00 and Total Appropriations of \$1,156,582.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 10, 2024 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 14, 2025.

4scottmiller@gmail.com

(Secretary's Signature)

12/10/2024

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ryan Fenstermaker	X			
David C. Wood	X			
Scott Miller	X			
Thomas Diffy	X			
David Methner	X			

2025 ADOPTION CERTIFICATION

East Brunswick Township FD No. 3

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on January 14, 2025.

Officer's Signature:	4scottmiller@gmail.com		
Name:	Scott Miller		
Title:	Secretary		
Address:	361 Dunhams Corner Rd East Brunswick, NJ 08816		
Phone Number:	732-390-4994	Fax:	N/A
E-mail address:	4scottmiller@gmail.com		

2025 ADOPTED BUDGET RESOLUTION

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for the East Brunswick Township FD No. 3 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 14, 2025; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,156,582.00 which includes amount to be raised by taxation of \$1,053,082.00, and Total Appropriations of \$1,156,582.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 14, 2025 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,156,582.00, which includes amount to be raised by taxation of \$1,053,082.00, and Total Appropriations of \$1,156,582.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

4scottmiller@gmail.com

(Secretary's Signature)

1/14/2025

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ryan Fenstermaker	X			
David C. Wood	X			
Scott Miller	X			
Thomas Diffy	X			
David Methner	X			

2025 FIRE DISTRICT BUDGET
Narrative and Information Section

2025 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)
If November, was the resolution submitted to the Division?

February

2. Complete a brief statement on the 2025 proposed Annual Budget and make comparison to the 2024 adopted budget.

The 2025 proposed budget has increased by \$17,757 in comparison to the 2024 adopted budget. This is mainly due to increases in various Administration and Cost of Operation & Maintenance expenses.

3. **Explain any variances over +/-10% for each line item.** Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

1) Total Administration: Net +5.2% Increase. This was due to a change in Office Expenses, which was raised to \$15,760, an increase of \$2,000, in order to cover increases in various cost factors.

2) Total Operations & Maintenance-Other: Net +3.0% Increase. This was due to the following -

a) Advertising (+20.0%), which was raised to \$1,200, an increase of \$200, in order to cover the addition of another newspaper publication for posting notices;

b) Other Assets, Non-Bondable (Net +1.3%), which was raised to \$81,000, an increase of \$1,000, due to multiple decreases & increases of items listed on Page F-3. There is new Equipment listed as needed for purchase during 2025.

2025 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

There is an increase in the Amount to be Raised by Taxation in the proposed Budget of 17,257 (1.6%). This is mainly due to the increase in the proposed Total Cost of Operations & Maintenance of \$15,757 (3.0%). There is also an increase in Total Interest on Investments & Deposits of 20,500 (2050.0%), to reflect a more realistic amount based on the 2024 activity.

There was no Utilization of Restricted Funds used in this proposed Budget.

There was a decrease in the Utilization of Unreserved Funds of \$20,000 (-20.0%) as compared to 2024, and that was mainly due to the additional funds proposed thru Interest on Investments & Deposits.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

N/A

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2025 proposed operating budget, explain the reason and purposes of the appropriation.

N/A

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

There was no change to the Capital Appropriations in the proposed 2025 Budget, as compared to the adopted 2024 Budget.

The Debt Service shows no change at this time either due to no information received regarding the two debt obligations stated. The General Obligation Bond for \$780,000 as stated in the 2022 Budget was finally issued on 12/29/2022, and the new Fire Apparatus was delivered in September, 2023. The Bond Obligation is with the Twp of East Brunswick and is renewed each year on December 28th with a principal & interest payment according to the terms of agreement. This was all approved by the Local Finance board on 12/8/2021. [Please see the information noted on the 2022 & 2023 Budget, and notes in DCA system regarding this Obligation.]

The Intergovernmental Loan (2nd Draw) is also with the Twp of East Brunswick. It has four(3) years left including 2025, with a principal & interest payment made each year by July 1st according to the terms of its agreement.

2025 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

N/A

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$	230,889,200.00
Proposed Tax Rate per \$100 of Assessed Valuation	\$	0.4500

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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FIRE DISTRICT CONTACT INFORMATION

2025

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	East Brunswick Township FD No. 3		
<i>Address:</i>	361 Dunhams Corner Road		
<i>City, State, Zip:</i>	East Brunswick	NJ	08816
<i>Phone: (ext.)</i>	732-390-4994	<i>Fax:</i>	N/A
<i>Fire District E-mail:</i>	N/A		

Preparer's Name:	Patrick M. Tierney, CPA		
<i>Preparer's Address:</i>	206 Ridgecrest Ave.		
<i>City, State, Zip:</i>	Staten Island	NY	10312
<i>Phone: (ext.)</i>	718-415-7118	<i>Fax:</i>	866-304-7393
<i>E-mail:</i>	stcpapllc@gmail.com		

Chairperson:	Ryan Fenstermaker		
<i>Phone: (ext.)</i>	732-390-4994	<i>Fax:</i>	N/A
<i>E-mail:</i>	Fence88@comcast.net		

Secretary:	Scott Miller		
<i>Phone: (ext.)</i>	732-390-4994	<i>Fax:</i>	N/A
<i>E-mail:</i>	4scottmiller@gmail.com		

Treasurer:	David C. Wood		
<i>Phone: (ext.)</i>	732-390-4994	<i>Fax:</i>	N/A
<i>E-mail:</i>	cyclemannbvfc@gmail.com		

Name of Auditor:	Patrick M. Tierney, CPA		
<i>Name of Firm:</i>	Solitario & Tierney, CPA, PLLC		
<i>Address:</i>	206 Ridgecrest Ave		
<i>City, State, Zip:</i>	Staten Island	NY	10312
<i>Phone: (ext.)</i>	718-415-7118	<i>Fax:</i>	866-304-7393
<i>E-mail:</i>	stcpapllc@gmail.com		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below completely.

1) Provide the number of regular voting members of the governing body:

5

2) Provide the number of alternate voting members of the governing body:

0

3) Does the fire district have any amounts recievable from current or former commissioners, officers, or employees?

No

If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.

4) Was the fire district a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, or employee?

No

b. A family member of a current or former commissioner, officer, or employee?

No

c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entitiy and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

a. First class or charter travel

No

b. Travel for companions

No

c. Tax indemnification and gross-up payments

No

d. Discretionary spending account

No

e. Housing allowance or residence for personal use

No

f. Payments for business use of personal residence

No

g. Vehicle/auto allowance or vehicle for personal use

No

h. Health or social club dues or initiation fees

No

i. Personal services (i.e.: maid, chauffeur, chef)

No

If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide an explanation including amount paid.

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses?

No

If "yes", provide an explanation including amount paid.

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District?

Yes

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided?

Yes

If "yes," attach in FAST a copy of the agreement.

11) Does the fire District have a Length of Services Award Program (LOSAP) plan?

Yes

If "yes," indicate:

a) the year it was implemented

2003

b) the total number of volunteer members presently eligible to participate

30

c) the total number of volunteer members presently vested

39

d) whether the annual contribution for each vested member is fixed or based on an automatic increase

Auto Increase

e) the total LOSAP budgeted for the current year

\$ 35,000.00

f) the Fire District's LOSAP Plan Contractor

Lincoln National Life Insurance

g) whether the Plan Contractor has submitted its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

Yes

1s. Co.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88?

Yes

If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget?

No

If "yes", for each supplemental emergency appropriation:

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full?

No

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration?

No

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation?

No

Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.

14) Does the Fire District have a Volunteer Incentive Program (or other similarly named program) in addition to LOSAP?

No

If "yes", provide a detailed plan approved by Board of Commissioners. Plan should include at minimum the processes for earning incentive under the plan, the amount individuals are entitled to receive, and the process for reporting earnings. Also, ensure the estimated annual cost of the program on Sheet F-3 under "Cost of Operations and Maintenance". Record employer share of federal and state withholdings under fringe benefits. For additional information, see Local Finance Notice 2024-11.

FIRE DISTRICT VEHICLES

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

[illegible]

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

East Brunswick Township FD No. 3
Middlesex
Reportable Compensation from Fire District
(W-2/ 1099)

	Name	Title	Average Hours per Week Dedicated to Position	Position		Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
				Commissioner	Former Officer					
1	Ryan Fenstermaker	Chairman	5	X		\$ 3,750.00				\$ 3,750.00
2	Thomas Duffy	Vice Chairman	5	X		\$ 3,750.00				\$ 3,750.00
3	Scott Miller	Secretary	5	X		\$ 3,750.00				\$ 3,750.00
4	David C. Wood	Treasurer	5	X		\$ 5,000.00				\$ 5,000.00
5	David Methner	Asst Clerk	5	X		\$ 3,750.00				\$ 3,750.00
6										\$ -
7										\$ -
8										\$ -
9										\$ -
10										\$ -
11										\$ -
12										\$ -
13										\$ -
14										\$ -
15										\$ -
Total:						\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

N/A

**East Brunswick Township FD No. 3
Middlesex**

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
GRAND TOTAL	0		-	-		-	-	0.0%

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

*Explain any variances in the Grand Total over +/- 10% on Message & Analysis (Page N-1).

**East Brunswick Township FD No. 3
Middlesex**

Complete the below table for the Fire District's accrued liability for compensated absences.

[illegible]

Total liability for accumulated compensated absences at January 1, 2024 (this page only)

\$ -

**East Brunswick Township FD No. 3
Middlesex**

Complete the below table for the Fire District's accrued liability for compensated absences.

[illegible]

Total liability for accumulated compensated absences at January 1, 2024 (all pages)

\$ -

**2025 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION**

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Name of Fire District:	East Brunswick Township FD No. 3
County:	Middlesex
Year:	2025

Levy Cap Calculation Summary	
2024 Adopted Budget - Amount to be Raised by Taxation	\$ 1,035,825.00
Cap Bank Available from 2022 (See Levy Cap Certification)	\$ 68,019.00
Cap Bank Available from 2023 (See Levy Cap Certification)	\$ 45,166.00
Cap Bank Available from 2024 (See Levy Cap Certification)	\$ 22,761.00
Cap Bank Used from 2022	
Cap Bank Used from 2023	
Cap Bank Used from 2024	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	\$ 230,432,700.00
New Ratables - Increase in Valuations (New Construction and Additions)	\$ 456,500.00
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.450
Projected Tax Rate based upon Proposed Levy	0.456098423

Budget Summary

East Brunswick Township FD No. 3

Middlesex

	<i>2025 Proposed Budget</i>	<i>2024 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	80,000.00	100,000.00	(20,000.00)	-20.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	21,500.00	1,000.00	20,500.00	2050.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	2,000.00	2,000.00	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues and Fund Balance Utilized	103,500.00	103,000.00	500.00	0.5%
Amount to be Raised by Taxation to Support Budget	1,053,082.00	1,035,825.00	17,257.00	1.7%
Total Anticipated Revenues	1,156,582.00	1,138,825.00	17,757.00	1.6%
APPROPRIATIONS				
Total Administration	40,660.00	38,660.00	2,000.00	5.2%
Total Cost of Operations & Maintenance	536,610.00	520,853.00	15,757.00	3.0%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	35,000.00	35,000.00	-	0.0%
Total Capital Appropriations	200,000.00	200,000.00	-	0.0%
Total Principal Payments on Debt Service	322,000.00	322,000.00	-	0.0%
Total Interest Payments on Debt	22,312.00	22,312.00	-	0.0%
Total Appropriations	1,156,582.00	1,138,825.00	17,757.00	1.6%
ANTICIPATED SURPLUS (DEFICIT)	-	-	-	0.0%

East Brunswick Township FD No. 3
Middlesex

	2025 Proposed Budget	2024 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	80,000.00	100,000.00	(20,000.00)	-20.0%
Restricted Fund Balance	-	-	-	0.0%
Total Fund Balance Utilized	80,000.00	100,000.00	(20,000.00)	-20.0%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	0.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	-	-	-	0.0%
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account #1	21,500.00	1,000.00	20,500.00	2050.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	21,500.00	1,000.00	20,500.00	2050.0%
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	-	-	-	0.0%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	2,000.00	2,000.00	-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	2,000.00	2,000.00	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	0.0%
Annual Registration Fees			-	0.0%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	-	-	-	0.0%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
TOTAL REVENUES AND FUND BALANCE UTILIZED	103,500.00	103,000.00	500.00	0.5%

[illegible]

			-	0.0%
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[illegible]

			-	0.0%
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**East Brunswick Township FD No. 3
Middlesex**

	2025 Proposed Budget	2024 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	-		-	0.0%
Commissioners	20,000.00	20,000.00	-	0.0%
Fringe Benefits	-		-	0.0%
Total Administration - Personnel	20,000.00	20,000.00	-	0.0%
<i>Administration - Other (List)</i>				
Dues & Subscriptions	400.00	400.00	-	0.0%
Election Expenses	3,000.00	3,000.00	-	0.0%
Office Expenses	15,760.00	13,760.00	2,000.00	14.5%
Contingent Expenses			-	0.0%
Fire Prevention Program Expenses	1,500.00	1,500.00	-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	20,660.00	18,660.00	2,000.00	10.7%
Total Administration	40,660.00	38,660.00	2,000.00	5.2%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Operations & Maintenance - Personnel	-	-	-	0.0%
<i>Volunteer Incentive Program</i>				
Salary & Wages			-	0.0%
Fringe Benefits			-	0.0%
Total Volunteer Incentive Program	-	-	-	0.0%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense - See Attached Schedule	434,610.00	419,853.00	14,757.00	3.5%
Other Operations & Maintenance Expense #2			-	0.0%
Other Operations & Maintenance Expense #3			-	0.0%
Contingent Expenses	21,000.00	21,000.00	-	0.0%
Other Assets, Non-Bondable - See Attached Schedule	81,000.00	80,000.00	1,000.00	1.3%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Operations & Maintenance - Other	536,610.00	520,853.00	15,757.00	3.0%
Total Operations & Maintenance	536,610.00	520,853.00	15,757.00	3.0%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	0.0%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	35,000.00	35,000.00	-	0.0%
Total Capital Appropriations	200,000.00	200,000.00	-	0.0%
Total Principal Payments on Debt Service	322,000.00	322,000.00	-	0.0%
Total Interest Payments on Debt	22,312.00	22,312.00	-	0.0%
TOTAL APPROPRIATIONS	1,156,582.00	1,138,825.00	17,757.00	1.6%

FIRE DISTRICT PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

<i>Line Item:</i>	<i>Proposed 2025 Amount</i>	<i>Adopted 2024 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
Cost of Operations & Maintenance - Other (List)			-	0.0%
Other Operations & Maintenance Expenses:			-	0.0%
Contracted Services:			-	0.0%
Volunteer Fire Company	242,410.00	227,853.00	14,557.00	6.4%
Advertising	1,200.00	1,000.00	200.00	20.0%
Professional Services	13,000.00	13,000.00	-	0.0%
Equip/Vehicle: Repairs & Maint.	70,000.00	70,000.00	-	0.0%
S.F.S.G.-Equip. Acquisitions	2,000.00	2,000.00	-	0.0%
Supplies/Fuel	9,000.00	9,000.00	-	0.0%
Insurance: Liability & WC	77,000.00	77,000.00	-	0.0%
Physical Exams	5,000.00	5,000.00	-	0.0%
Training & Education	15,000.00	15,000.00	-	0.0%
Total:	434,610.00	419,853.00	14,757.00	3.5%
			-	0.0%
Other Assets, Non-Bondable:			-	0.0%
Firefighting Boots (3)	1,060.00	1,060.00	-	0.0%
Firefighting Turnout Gear (4)	16,000.00	16,000.00	-	0.0%
Gas Meter Calibration System	500.00		500.00	100.0%
Hand Tools	1,500.00	575.00	925.00	160.9%
Helmets (9)	2,600.00	2,565.00	35.00	1.4%
Hoses (4)	3,800.00	1,000.00	2,800.00	280.0%
Misc Gloves	1,500.00	700.00	800.00	114.3%
Scott Bottles (4)	6,000.00	6,000.00	-	0.0%
AED (2)	3,000.00	3,000.00	-	0.0%
iPads for 903 & 904		1,000.00	(1,000.00)	-100.0%
New Hurst Combo Tool [901]		16,000.00	(16,000.00)	-100.0%
Boat Gear [Radio/Mount & Sonar]		5,000.00	(5,000.00)	-100.0%
New Radios & Microphones		3,600.00	(3,600.00)	-100.0%
Scott Masks (1)	450.00	4,500.00	(4,050.00)	-90.0%
SCBA Harnesses (2)	19,000.00	19,000.00	-	0.0%
S 789 E3 Cutter Tool Hurst (1)	10,907.20		10,907.20	100.0%
CR 522 RAM Tool (1)	8,325.75		8,325.75	100.0%
320/522 Extension Kit (1)	931.90		931.90	100.0%
Raw Claw Set (1)	1,066.75		1,066.75	100.0%
E3 9ah Battery (6)	4,358.40		4,358.40	100.0%
Total:	81,000.00	80,000.00	1,000.00	1.3%

APPROPRIATION DETAIL PAGE

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

[illegible]

APPROPRIATION DETAIL PAGE

East Brunswick Township FD No. 3

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

[illegible]

East Brunswick Township FD No. 3

			Middlesex 2025 Proposed Budget Salary & Wages		PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2025 Proposed Budget Fringe Benefits
Administrative Positions Excluding Commissioners (List Individually)			Number of Staff	Annual Wages					
Position #1				\$ -					\$ -
Position #2				\$ -					\$ -
Position #3				\$ -					\$ -
Position #4				\$ -					\$ -
Position #5				\$ -					\$ -
Position #6				\$ -					\$ -
Position #7				\$ -					\$ -
Position #8				\$ -					\$ -
Total Administration			-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				2025 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2025 Proposed Budget Fringe Benefits
Operation & Maintenance Positions (List Individually)			Number of Staff	Annual Wages					
Position #1				\$ -					\$ -
Position #2				\$ -					\$ -
Position #3				\$ -					\$ -
Position #4				\$ -					\$ -
Position #5				\$ -					\$ -
Position #6				\$ -					\$ -
Position #7				\$ -					\$ -
Position #8				\$ -					\$ -
Position #9				\$ -					\$ -
Position #10				\$ -					\$ -
Position #11				\$ -					\$ -
Position #12				\$ -					\$ -
Position #13				\$ -					\$ -
Position #14				\$ -					\$ -
Total Operation & Maintenance			-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				2025 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2025 Proposed Budget Fringe Benefits
Salary Offset by Revenue Positions (List Individually)			Number of Staff	Annual Wages					
Position #1				\$ -					\$ -
Position #2				\$ -					\$ -
Position #3				\$ -					\$ -
Position #4				\$ -					\$ -
Position #5				\$ -					\$ -
Position #6				\$ -					\$ -
Position #7				\$ -					\$ -
Position #8				\$ -					\$ -
Total Offset by Revenue			-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Administration, Operations & Offset by Revenue			-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**East Brunswick Township FD No. 3
Middlesex**

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Time of General Election February or November</i>	<i>Date of Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2025 Proposed Budget</i>	<i>2024 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					\$ -	\$ -

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2025 Proposed Budget</i>	<i>2024 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					\$ -	\$ -
Total Capital Improvements & Down Payments					\$ -	\$ -
RESERVE FOR FUTURE CAPITAL OUTLAYS					\$ 200,000.00	\$ 200,000.00
TOTAL CAPITAL APPROPRIATIONS					\$ 200,000.00	\$ 200,000.00

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

**East Brunswick Township FD No. 3
Middlesex**

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year 2024	2025	2026	2027	2028	2029	2030	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1	04/20/21	100%	12/08/21	\$ 172,000.00	\$ 172,000.00	not available	not available	\$ -	\$ -	\$ -		\$ 172,000.00
General Obligation Bond #2												\$ -
General Obligation Bond #3												\$ -
General Obligation Bond #4												\$ -
Total Principal - General Obligation Bonds				\$ 172,000.00	\$ 172,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,000.00
<i>Bond Anticipation Notes</i>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs				-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases												
<i>Intergovernmental Loans</i>												
Firehouse/Riva Ave(2nd Draw)	06/23/12	100%	11/07/12	150,000.00	150,000.00	150,000.00	200,000.00					500,000.00
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans				150,000.00	150,000.00	150,000.00	200,000.00					500,000.00
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes												
TOTAL PRINCIPAL ALL OBLIGATIONS				<u>322,000.00</u>	<u>322,000.00</u>	<u>150,000.00</u>	<u>200,000.00</u>					<u>672,000.00</u>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

**East Brunswick Township FD No. 3
Middlesex**

	Current Year 2024	2025	2026	2027	2028	2029	2030	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1	13,000.00	13,000.00	not available	not available					13,000.00
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds	13,000.00	13,000.00							13,000.00
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Firehouse/Riva Ave(2nd Draw)	9,312.00	9,312.00	4,074.00	2,328.00					15,714.00
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental	9,312.00	9,312.00	4,074.00	2,328.00					15,714.00
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS	22,312.00	22,312.00	4,074.00	2,328.00					28,714.00

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.
Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

**East Brunswick Township FD No. 3
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UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2024 (1)	\$ 187,173.00
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Less: Utilized in 2024 Adopted Budget	\$ 100,000.00
Proposed balance available	\$ 87,173.00
Estimated results of operations for the year ending December 31, 2024	\$ 95,305.00
Anticipated balance December 31, 2024	\$ 182,478.00
Less: Fund Balance utilized in 2025 Proposed Budget	\$ 80,000.00
Proposed balance after utilization in 2025 Proposed Budget	\$ 102,478.00

RESTRICTED FUND BALANCE

Beginning balance January 1, 2024 (1)	\$ 462,090.00
Less: Utilized in 2024 Adopted Budget	\$ -
Proposed balance available	\$ 462,090.00
Estimated results of operations for the year ending December 31, 2024	\$ (121,634.00)
Anticipated balance December 31, 2024	\$ 340,456.00
Less: Restricted Fund Balance used in 2025 Proposed Budget for Capital Purposes	
Less: Restricted Fund Balance released via Referendum Resolution	\$ -
Proposed balance after utilization in 2025 Proposed Budget	\$ 340,456.00

(1) This line item must agree to audited financial statements.

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Summary of Referendum Line Items	<i>2025 Proposed Budget Amount Requested</i>	<i>2024 Final Budget</i>
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -

As this page is adjusted this amount changes, should = \$0

(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	<i>2025 Proposed Budget Amount Requested</i>	<i>2024 Final Budget</i>
Total Release of Restricted Fund Balance	\$ -	\$ -

**East Brunswick Township FD No. 3
Middlesex**

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	1,035,825.00
Changes in Service Provider (+/-)	-
DLGS Approved Adjustments	-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation	1,035,825.00
Plus: 2% Cap Increase	20,716.50
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	1,056,541.50

Exclusions

Shared Service Exclusion	-
Change in Total Debt Service Appropriation	-
Allowable Pension Increases	-
Allowable Increase in Health Care Costs	-
Changes in LOSAP Contributions (+/-)	-
Extraordinary Costs due to a "Declared" Emergency	-
Net Capital Improvement Fund and/or Down Payment on Improvements	-
Total Exclusions	-
Less: Cancelled or Unexpended Referendum Amounts	-
Increase in Ratable Valuation (New Construction/Additions)	456,500.00
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.450
	2,054.25
ADJUSTED TAX LEVY	1,058,595.75
Amount Utilized from Levy Cap Bank from 2022	-
Amount Utilized from Levy Cap Bank from 2023	-
Amount Utilized from Levy Cap Bank from 2024	-
Maximum Tax Levy Before Referendum	1,058,595.75
Amount Proposed for Levy Cap Referendum	-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	1,058,595.75

CAP BANK CALCULATION

Amount to be Raised by Taxation	1,053,082.00
Cap Bank Available from Prior Year (2022) for 2025 Budget	68,019.00
Cap Bank Available from Prior Year (2023) for 2025 Budget	45,166.00
Revised Cap Bank from Prior Year (2023) Available for 2026 Budget	45,166.00
Cap Bank Available from Prior Year (2024) for 2025 Budget	22,761.00
Revised Cap Bank from Prior Year (2024) Available for 2026 Budget	22,761.00
Cap Bank Available from (2025) for 2026 Budget	5,513.75

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East Brunswick Township FD No. 3

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PENSION CONTRIBUTION CALCULATION

2025 Proposed Budget PERS Contribution Appropriated	\$	-
2025 Proposed Budget PFRS Contribution Appropriated	\$	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	\$	-
Net 2025 Base Amount	\$	-
2024 Adopted Budget PERS Contribution		
2024 Adopted Budget PFRS Contribution		
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		
Net 2024 Base Amount	\$	-
Pension Contribution Exclusion	\$	-

LOSAP CALCULATION

2025 Proposed Budget LOSAP Appropriation	\$	35,000.00
2024 Adopted Budget LOSAP Appropriation	\$	35,000.00
LOSAP Exclusion (+/-)	\$	-

DEBT SERVICE CALCULATION

2025 Proposed Budget Total Debt Service Appropriation	\$	344,312.00
2025 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	\$	-
2025 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	\$	-
2025 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	\$	-
2025 Base Amount	\$	344,312.00
2024 Adopted Budget Total Debt Service Appropriation	\$	344,312.00
2024 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	\$	-
2024 Adopted Budget Debt Service Appropriation Offset from Grant Fund	\$	-
2024 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	\$	-
2024 Base Amount	\$	344,312.00
Debt Service Exclusion	\$	-

CAPITAL APPROPRIATION CALCULATION

2025 Proposed Budget Total Capital Appropriation	\$	200,000.00
2025 Proposed Budget Capital Appropriation Offset from Restricted Fund	\$	-
2025 Proposed Budget Capital Appropriation Offset from Grant Revenue	\$	-
2025 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	\$	-
2025 Base Amount	\$	200,000.00
2024 Adopted Budget Total Capital Appropriation	\$	200,000.00
2024 Adopted Budget Capital Appropriation Offset from Restricted Fund	\$	-
2024 Adopted Budget Capital Appropriation Offset from Grant Revenue	\$	-
2024 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	\$	-
2024 Base Amount	\$	200,000.00
Capital Expenditure Exclusion	\$	-

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2025		16.4%
2025 Proposed Budget Administration Health Insurance Appropriation	\$	-
2025 Proposed Budget Operations & Maintenance Health Insurance Appropriation	\$	-
2025 Proposed Budget Group Health Insurance	\$	-
2024 Adopted Budget Administration Health Insurance Appropriation		
2024 Adopted Budget Operations & Maintenance Health Insurance Appropriation		
2024 Adopted Budget Group Health Insurance	\$	-
Net Increase (Decrease)	\$	-
Net Increase Divided by 2024 Amount Budgeted = % Increase		0.00%
SFY 2025 State Health Average 16.4% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2024 Expended = Added Amount Inside Cap	\$	-
% Increase Exclusion * 2024 Expended = 2025 Appropriation Added to Levy	\$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	-
2025 Increase in Appropriation	\$	-

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: East Brunswick Township FD No. 3 Year Ending: December 31, 2023

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

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For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

12/10/2024

Date

4scottmiller@gmail.com

Clerk/Secretary to the Governing Body

Appendix to Budget Document

