

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
MONTHLY MEETING



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**Meeting Minutes**

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<b>Date &amp; Time:</b>	Tuesday, October 8, 2024
<b>Location:</b>	Colonial Oaks Firehouse
<b>Facilitator:</b>	Commissioner Fenstermaker
<b>Scribe:</b>	Denise Shaw
<b>Meeting Objective:</b>	Monthly Meeting

<b>Attendees:</b>	<b>Status (Present / Absent)</b>
Commissioner David Methner	Present
Commissioner Thomas Duffy	Absent
Commissioner Ryan Fenstermaker	Present
Commissioner Scott Miller	Present
Commissioner David Wood	Present

**MINUTES / NOTES**

Meeting called to order at 7:30 by Commissioner **Fenstermaker**

Pledge of Allegiance was recited by all.

Commissioner **Fenstermaker** read the Open Public Meeting Act as follows:

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETING ACT (L.1975, C.231, S.3-D) AND PURSUANT THERETO, A SCHEDULE OF REGULAR MEETINGS WAS ADOPTED AT THE MEETING OF MARCH 12, 2024, WHICH SCHEDULE WAS FILED WITH THE MUNICIPAL CLERK, PROVIDED TO THE HOME NEWS TRIBUNE AND THE STAR LEDGER, AS WELL AS POSTED IN THE MUNICIPAL BUILDING.

Commissioner **Fenstermaker** indicated where the emergency exits are located.

Roll call was taken.

**CORRESPONDENCE- (reported by Commissioner Miller)**

- A letter from The Colonial Pipeline- advising the property of owner of this property, that they will be conducting maintenance on the pipeline and that we update our contact information, which Commissioner Miller did already

**INSURANCE (reported by Commissioner Methner)**

- Commissioner Methner has adds and drops for our life insurance policy .

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**LOSAP – (reported by Commissioner Fenstermaker)**

- N/A

**PROFESSIONAL REPORTS**

**Chief's Report – Chief Tvan**

- There was a total of 26 calls for the month of August. Total calls for the year are 125.
- Chief submitted the Line Officers Budget for 2025 – still not finalized will be updated and discussed at the Budget meeting in November.

**Engineer's Report – reported by Kevin UMBER**

- The New Chief Vehicle will be ready at the end of the week – took the truck for a test drive with Commissioner Methner – went well looks great.
- The boat will be fixed, and the existing motor will be removed and come back to us so it can be sold on gov deals
- F-250 – needs blank filler plates in the console where the radio was taken out. Will get a quote from East Coast on the filler plates.

**PUBLIC PORTION**

N/A

**TREASURY REPORT (reported by Commissioner Wood).**

Beginning balance in account as of 9/23/2024 after a tax revenue deposit in the amount of \$289,092.50 was \$1,168,237.63. After tonight's disbursements, the balance today is \$1,092,788.41.

(See attached reports for the breakdown of payments/disbursements)

Commissioner Miller made a motion to pay the bills. Commissioner Methner seconded the motion. All were in favor; it was so moved.

**OLD BUSINESS:**

- Commissioner Fenstermaker had to register for Rutgers approved vendor program. Had to answer questions and we have to make an invoice for the transaction.

**NEW BUSINESS**

**N/A**

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Commissioner Miller motioned to adjoin the meeting. Commissioner Wood Seconded the motion. All were in favor; it was so moved.

The meeting adjourned at 7:51 PM.

#	Action Item	Lead Resource	Target Date	Priority	Comments
1					
2					

Items / Issues to discuss at a future meeting (Parking Lot):	
#	Description
1	
2	

Decisions / Agreements:	
#	Description
1	
2	