

THE BOARD OF COMMISSIONERS OF FIRE
DISTRICT NO. 3
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY
MONTHLY MEETING



Meeting Minutes

Date & Time:	Tuesday, November 12, 2019
Location:	Colonial Oaks Firehouse
Facilitator:	Commissioner Bowne
Scribe:	Linda Nicholas
Meeting Objective:	Monthly Meeting

Attendees:	Status (Present / Absent)
Commissioner Edward Bowne	Present
Commissioner Thomas Duffy	Present
Commissioner Ryan Fenstermaker	Present
Commissioner Scott Miller	Present
Commissioner David Wood	Present

MINUTES / NOTES

Meeting called to order at 19:40 by Commissioner Bowne.

Pledge of Allegiance was recited by all.

Commissioner Bowne read the Open Public Meeting Act as follows:

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETING ACT (L.1975, C.231, S.3-D) AND PURSUANT THERETO, A SCHEDULE OF REGULAR MEETINGS WAS ADOPTED AT THE MEETING OF MARCH 12, 2019, WHICH SCHEDULE WAS FILED WITH THE MUNICIPAL CLERK, PROVIDED TO THE HOME NEWS TRIBUNE AND THE SENTINEL, AS WELL AS POSTED IN THE MUNICIPAL BUILDING.

Commissioner Bowne indicated where the emergency exits are located.

Roll call was taken.

CORRESPONDENCE (reported by Commissioner Miller)

- Notice recall regarding the Chevy Tahoe about the Service Brake assist alert.
- Thank you note from Nancy Duffy regarding the passing of Mike Duffy
- W9 form for James Beech – will be placed on file
- Another alert from NJ Turnpike regarding EZ pass infractions. Chief Umbach said they were paid. He will follow up with this notice.
- Letter from the Township of East Brunswick Certificate of CNC3 Fire District #3 regarding the construction at Riva Ave. Commissioner Wood has been looking for this info.
- Notice of registration renewal for the 1994 Pickup – given to Ken Skalla
- Received a copy of the 9/13/19 minutes from the NJ State Association of Fire Districts Quarterly meeting.

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- Letter from Richard Braslow detailing all of the 2020 budget needs and requirements as well as the annual election.

INSURANCE (reported by Commissioner Duffy)

- Life Insurance paperwork for Mike Duffy has been completed and sent out.

COMMITTEES

Riva Avenue Project (reported by Commissioner Duffy)

- Generator finally passed inspection. It worked well during the power outage last week.
- All permits are closed out with the township construction department. The last thing we need to do with the engineering department is to update the paperwork showing what has been changed.
- Still have to replace the dead plants. They have been taken out and cleaned up. A new quote has been received from the company that takes care of the lawn. It's for \$4,400.00. Township is OK with the quote as long as they replant the same number of plants and trees.
- The only thing outstanding are the Asbuilts.

A motion was made by Commissioner Duffy to provide the \$4,400 to replace shrubs and plants at Riva Ave. Commissioner Miller seconded that motion. It was so moved.

PROFESSIONAL REPORTS – reported by Kevin Umbach

Chiefs Report

- For the month of October there were 13 fires.
- Gear will be ordered shortly – getting sizes.
- In 2019 there was \$1,500 designated for gas meter calibration system. This was actually purchased with the SFSG grant. So, the chief has asked if this money can be moved over to the new radios since it was a little over \$30K to purchase them.
- Sawsalls have been purchased for #901 & #904.
- Electrical cords have been purchased and built up for all the apparatus they have. Invoices have been submitted. This all fell within this year's budget.
- The fire chiefs from all 3 districts met last week and they are going to look into running township Generals during the day for all high occupancy structures within the district.

A motion was made by Commissioner Wood to move \$1,500 to radios that was not used on the gas meter calibration. Commissioner Miller seconded that motion. It was so moved.

- Ordering 1-2 confined spaced fans (discussed last year). This comes from a conversation with Crystal Springs. Their insurance requires them to lay out a confined space plan (entry teams) related to their chlorine pits. Since this fire house is the closest, they would be the first on site for assistance.

Engineers Report - reported by Ken Skalla

- (Refer to the attached Engineer's report for the remaining items.)

PUBLIC PORTION

- Nothing to report this month.

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TREASURY REPORT (reported by Commissioner Wood)

Beginning balance in account as of 11/??/19 is \$????. After tonight's disbursements, balance as of today, 11/12/19 is \$????.

(See attached reports for the breakdown of payments/disbursements)

Commissioner ??? made a motion to pay the bills. Commissioner ??? seconded the motion. All were in favor; it was so moved.

NEW BUSINESS

2020 Budget / 2019 Encumbered Funds (reported by Commissioner Wood)

OLD BUSINESS:

- Nothing to report.

Meeting adjourned at 21:02.

#	Action Item	Lead Resource	Target Date	Priority	Comments
1	Riva Ave – replacement of dead plants and Asbuilts	Commissioner Duffy	ASAP	High	
2	The purchase of 1-2 confined space fans	Chief Umbach	Before EOY	Medium	
3					
4					

Items / Issues to discuss at a future meeting (Parking Lot):

#	Description
1	
2	

Decisions / Agreements:

#	Description
1	Movement of \$1,500 to the radio budget that was not needed for the gas meter calibration.
2	

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**New Jersey State Association of Fire Districts
September 13, 2019 Quarterly Meeting**

The NJSAFD September 13, 2019, Quarterly Meeting was held at the Wildwood Convention Center located at 4501 Boardwalk in Wildwood, NJ 08260.

Attendance:

See website for sign-in sheets

Time:

09:30 hours

President Dr. Harry Carter called the meeting to order.

- Flag Salute - Artie Hayducka

Roll call of Officers:

**President - Dr. Harry Carter
Vice President - Craig Aumack
Secretary - Artie Hayducka
Treasurer - Robert Burns**

Administration Oath of Office:

Clifford Ruth-Trustee South
Dr. Harry Carter - President
Craig Aumack - Vice President
Artie Hayducka - Secretary
Robert Burns - Treasurer
Nick Lombardi - Trustee North

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New Jersey State Association of Fire Districts

Treasurer's Report

Friday, September 20, 2019

Checking Account	
Balance 1/1/19	\$58,676.78

Income	
Dues	\$36,900.00
Allotment return	\$1.34
	\$36,901.34

Expense	
Porzio Government Affairs	\$12,365.94
Bank fees	\$16.00
Harry Carter - Caucus trip, refreshments, stipend	\$1,396.39
Artie Hayducka - Caucus trip, supplies, mailing, stipend	\$1,743.21
NJ Fire Museum	\$300.00
Total Expense	\$15,821.54
Balance 8/31/19	\$79,756.58

Money Market Account	
Balance 1/1/19	\$28,823.79
Deposits - Interest	\$19.20
Balance 8/31/19	\$28,842.99

Combined Totals	
Balance 1/1/19	\$87,500.57
Change	\$21,099.00
Balance 8/31/19	\$108,599.57

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STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION

(5)

2020 FIRE DISTRICT BUDGET CALENDAR

Actions	Statutory Date	Suggested Date
Introduction and approval of budget by Fire Commissioners at least 60 days prior to the annual election. LOSAP resolution must be adopted. The introduced budget must be "cap compliant."	12/17/2019	11/01/2019
District submits two copies of budget as introduced and approved by the Fire Commissioners to the Director of the DLGS, at least 60 days prior to the annual election. Submit two copies of adopted LOSAP resolution to DLGS. To place a property tax levy cap referendum on the budget, the submitted budget must include and identify the specific amounts and budget line items for which funds approved at referendum will be used.	12/17/2019	11/01/2019
Advertisement of public hearing at least ten days prior to such hearing	01/04/2020	11/20/2019
A complete copy of the approved budget is posted and made available to each person requesting a copy during the week preceding the hearing and during the hearing.	01/06/2020 to 01/14/2020	11/25/2019 to 12/01/2019
Public hearing to be held not less than twenty-eight days after approval of the budget by Fire Commissioners. (After closing hearing, Fire Commissioners may adopt the budget without amendments, or may approve amendments).	01/14/2020	12/02/2019
Adoption of budget not later than twenty-five days prior to the annual election. If a property tax levy referendum is included in the adopted budget, all amounts to be put out for public vote must be indicated. The Board of Commissioners must pass a resolution authorizing the referendum question at adoption. The amount to be raised by taxation must agree with the amount in the adopted budget.	01/21/2020	12/07/2019
District submits two copies of complete adopted budget package to Director within seven days after adoption.	01/28/2020	12/14/2019
Division returns one certified copy of adopted budget to District within seven days.	02/04/2020	12/23/2019
Advertisement of certified, adopted budget at least seven days prior to the annual election.	02/08/2020	01/21/2020
Annual Election and LOSAP ratification. A public question for a cap levy referendum is handled as part of the annual fire district election. (only if required)	02/15/2020	02/15/2020
Submit annual election results to Director within five days after annual voter referendum and copy of official ballot. Please note: Failure to submit election results will delay certification of taxes to the municipal assessor. (only if required)	02/20/2020	02/20/2020

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2020 Budget Submission

Budget Submittal and Public Hearing Dates- please be mindful of the statutory due date for all 2020 Fire Districts which is *December 17, 2019*. There is only a small window of time for submittal, examination, and approval. Due to the high volume of Fire District budgets in the small window of time, the Division strongly recommends that Fire Districts submit their introduced budgets as early as possible rather than waiting until the statutory due date.

Completion of Budget Pages – please complete each and every budget page. If it does not apply to your Fire District, please mark N/A. The Division would then know you acknowledged the form and it does not apply to your District.

Revenue/Grants/Sale of Assets-

When including the anticipated revenue in the budget please include back-up documentation of revenue for example: the grant award letter and/or a completed contract for sale of assets. If the back-up documentation cannot be presented, a budget amendment would be required. If it was the sale of an asset, the asset can still be sold and the revenue would just go into surplus.

Variances over +/- 10% -

Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Operating Expenses

Fire districts sometimes misclassify capital expenses as operating expenses.

An operating expense is an ongoing cost incurred as part of performing services or maintaining fire district assets.

Operating expenses include routine maintenance and actions to keep the fire district's human, building, and technical assets trained and/or maintained and functioning in at or near original condition.

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Fire districts moving their annual elections to the November general:

The budget adoption timeline remains unchanged;

If the fire district requires a special referendum and their general election is in November, the special referendum to exceed the cap/restricted fund release must be held in February.

Special meetings to approve capital appropriations for inclusion in the next succeeding annual budget (N.J.S.A. 40A:14-84) will have more *stringent notice requirements, but will only require a two-thirds (2/3) majority vote of the board of fire commissioners' full membership in lieu of a public vote by registered voters attending the meeting.*

Fire districts whose annual elections remain on the third Saturday in February:

- the voters must still approve the fire district budget;
- special meetings to approve capital appropriations for inclusion in the next succeeding annual budget (N.J.S.A. 40A:14-84) would still require public vote, but starting in **2019 voting must be by secret ballot and open from the hours of 6PM to at least 9PM** (or a later closing hour on the same day).

Election Results should be submitted to the Director within 5 days after the annual election in February. Failure to submit election results will delay the certification of taxes to the municipality. **The Division requires a copy of the Election Ballot to be submitted along with the Election Results.**

Audit Report-the 12/31/18 audit report was due to the Division by May 5, 2019. Please make sure you forward your audit report if you have not already done so as the audit report is necessary to facilitate the budget examination process.

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APRIL 2019 - FIREAPPARATUS.COM

Winning at the Polls: Millstone Township (NJ) Fire District Uses Public Relations to Gain Voter Approval on New Fire Truck

BY ERZA RAPPEL

The Millstone Township (NJ) Fire District and its volunteer and career firefighters needed a new fire truck. Mirroring the circumstances of fire departments across the country, they needed voter approval to get it.

The central New Jersey fire department's leaders were determined to provide every township voter with accurate information. They were confident that township residents who knew the facts--that the proposed rescue-pumper would help reduce response times and was the most economical way to replace two aging vehicles--would support the \$878,000 purchase.

"We also wanted to be sure voters had all of the information to avoid criticism that other regional fire districts have received about budget and spending decisions being made without most voters being aware," says Larry Cler, a Millstone Township volunteer firefighter and member of the Millstone Township Fire District Board of Fire Commissioners. "We wanted to take every step possible to get this information to our residents." Cler also knew that it was critical that all the funds expended be used to educate the public, not to lobby for "yes" votes.

On February 17, 2018--after an awareness campaign that included story placement in the local press, a social media presence, a targeted residential newsletter, and word of mouth--voters approved the purchase of a new Pierce rescue-pumper as well as the fire district's 2018 budget.

The steps Millstone Fire took to achieve this goal follow.

THE RIGHT COMMUNICATIONS PLAN AND PARTNER

With a purchase this important to fire response and community safety on

the line, Millstone Fire leaders wanted an organized approach to educating voters. They needed a communications plan that would resonate without overburdening the district's financial resources or place another demand on firefighters' limited time. Most Millstone firefighters are volunteers, and the amount of time today's volunteers spend trying to raise money is thought to be a significant factor in the nationwide volunteer shortage. The Communication Solutions Group, a public relations firm that specializes in community engagement campaigns for fire and emergency medical service departments, was already working with Millstone Fire on its volunteer recruitment campaign, which was launched in fall 2017. Millstone also turned to the firm for guidance and support on the referendum effort. The Communication Solutions team conducted interviews with key fire personnel to fully understand why the truck was needed, what having it would mean for the fire department and Millstone residents, the research that had been done to decide on the right vehicle, and more. Then a multipronged, targeted approach was designed to reach as many Millstone voters as possible, however they preferred to receive information.

THE DIRECT (MAIL) APPROACH: A NEWSLETTER
The only way to be absolutely certain that the precise information Millstone wanted to reach voters got to them was to print it themselves, and so a newsletter was written, printed, and sent to 3,134 households. "Safeguard Millstone: A Voter's Guide" contained

**Fire Department
Needs Your Help!**

**Support Millstone Township Fire's
Proposed Rescue Pumper Truck Purchase
Vote Sat., Feb. 17!**

The proposed Rescue 1 would:

- Be the fourth fire truck for emergency needs of Millstone Township
- Support both rescue and fire suppression, especially after the last large-scale fire
- Replace an aging fire engine that is 28 years old

Millstone Township Fire Department
www.millstonefire.com

For more information visit www.millstonefire.com or www.millstonefd.com

articles, photos, and charts that highlighted the proposed truck's capabilities and features and showed readers how they precisely met the township's emergency needs. A graphic illustrated that a growing majority of fire calls in Millstone Township involve traffic accidents, for example. Articles emphasized that this vehicle has features and holds equipment that allow responders to assist those trapped in a vehicle and fight vehicle fires, yet also has what it needs to assist during structure fires. Other stories outlined how the decision to buy this particular truck was reached, how careful budgeting in the past meant no tax increase would be needed, and that this time of low interest rates was a good time to buy. An electronic version was posted to the Millstone Web site, which had the additional bonus of allowing Facebook posts to link back to the Web site, where readers could learn about the referendum and volunteer opportunities.

The newsletter has a similar look and feel to Web pages and other items designed as part of the recruitment campaign. This allowed Millstone to build on what is becoming a recognizable brand. The "Safeguard

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NEW JERSEY STATE ASSOCIATION OF FIRE DISTRICTS
LEGISLATIVE REPORT
BY LYNN NOWAK
Annual Meeting
September 13, 2019

August 14, 2019

FIRE SAFETY COMMISSION APPOINTMENT: We have submitted Skip Gibson's name to the Governor's Appointments Office to fill the fire district-designated position on the Commission which has been vacant since Roger's death. I have met with the newest Director of the Governor's Appointments Office, Tim Hillmann, on this. And in a phone conversation on Sept 5, he told me that this appointment will be made in the next round of direct gubernatorial appointments. Unfortunately, I just found out this week that Skip is moving out of state. We have identified another individual active with the Association to recommend for this appointment.

CAPITAL PURCHASES: Rich Braslow and I have been discussing the problems associated with needing voter approval for capital purchases and potential solutions including working with DCA and getting legislation introduced. In meeting with Assemblyman Ron Dancer on other issues, he brought this up and the Assemblyman had a bill drafted by the Office of Legislative Services. Rich, Chief Colucci and Bill Kramer and I had met with Senator Singleton's legislative director on this issue in June and I have spoken to the Senator about potentially being our sponsor in the upper house. At the same time, I am in the process of setting up a meeting with Thurman Barnes, director of policy and external affairs at DCA.

TRANSFER OF MONEY FROM NJ STATE FIREMAN'S FUND: The Legislature's Budget Bill for FY 2010 deleted the language contained in the Governor's proposed Budget that transferred \$33 million from the NJ State Fireman's Fund to the General Fund.

WATER COMPANY MANDATES

A429, Mosquera – Prohibits water companies from assessing more than one charge per fire hydrant to fire departments, fire districts or volunteer fire companies for use of fire hydrants.
Our proposed amendment: limit annual water company rate increases to no more than 2 percent (not likely) and prevent increase from being enacted prior to the first date of the ensuing fiscal year.

A430, Mosquera – Requires water companies to provide representative of fire department, fire district or volunteer fire company access fire hydrants for water flow rate testing purposes.
Both bills were introduced on Jan 9, 2018 and referred to the Assembly State and Local Government Committee.

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ONLINE FIREFIGHTER TRAINING COURSES

A5275, Armato - Permits certain firefighter training courses to be taken online. "Practical" courses are excluded.

The bill was introduced on May 13 and heard and released by the Assembly Homeland Security Committee on May 16. Its step is consideration by the full Assembly. There is no Senate companion at this time.

COLLEGE CREDIT FOR FIRE ACADEMY COURSES

A5263, Tully/ **S3419**, Corrado – Requires 4-year institutions of higher education to award college credits to firefighters for courses completed at county fire academies.

A5263 was heard and released by the Assembly Homeland Security Committee on May 16. It passed the full Assembly (72-0) on June 10. It is awaiting consideration by the Senate Higher Education Committee.

FIREWORKS INJURIES

A4540, Caputo – Requires certain fireworks-related injuries to be reported to the State Fire Marshall.

The bill was heard and released by the Assembly Homeland Security Committee on March 11 and passed the Full Assembly (76-3) on March 25. It was referred to the Senate Law and Public Safety Committee.

No further action on this bill.

UNFUNDED MANDATE COMPILATION BY DCA

S1332, Gopal/ **A277**, Webber – Requires DCA to compile and annually update list of unfunded State and Federal mandates on municipalities and counties.

The bill was heard and released by the Senate Community and Urban Affairs on Mon, March 4. It was 2nd referenced to the Assembly Budget and Appropriations Committee. I have requested that Sen Gopal add fire districts to the bill. He has responded affirmatively but no formal action can be taken until the bill is heard in committee again.

No further action on this bill.

FIRE SUPPRESSION SYSTEMS/FIRE EXTINGUISHERS /SMOKE ALARMS

A3974, Quijano/ **S2539**, Ruiz – Requires fire suppression systems in new single and two family homes.

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SHARED SERVICES

S1, Sweeney/A1839, Lampitt – Encourages sharing of services.

S1 was heard and released by the Senate Budget and Appropriations Committee on Feb 9, 2018.

No further action on this legislation.

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MEMORANDUM

To: All Fire Districts
From: Richard M. Braslow
Date: November 3, 2019
Subject: Budget and Annual Election Timetable

The New Jersey statutes, specifically Title 40A, set forth definite timetables relative to the annual election and budgetary process concerning fire districts, and said timetables are more particularly set forth as follows:

1. The annual election is scheduled, by statute, on the third Saturday in February, which is February 15, 2020. Any candidates for Commissioner vacancies must submit a verified petition to the Clerk or Secretary of the Commissioners, and such petition must be filed at least 29 days prior to the date of the election.

2. There are certain notices which must be undertaken prior to the election, and in this regard, an initial notice must be published at least once in a newspaper circulated in the fire district at least six weeks prior to the date of the election. In addition, at least 55 days prior to the date of the election, a notice relative to mail-in ballots must be published in a newspaper which is also circulated within the fire district. A subsequent notice of the election must be undertaken at least once not later than one week prior to the fire district election, again, in a newspaper circulated within said fire district.

3. The fire district budget must be introduced and approved not later than 60 days prior to the annual election. A notice of the date, time and place of the public hearing concerning the budget and of the time and place where

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copies of the approved budget are available to each person requesting same during the week preceding the public hearing must be advertised in a newspaper at least 10 days prior to such public hearing with the statute mandating that the newspaper must have substantial circulation within the fire district. Upon introduction and approval of the budget, same must be submitted to the Department of Community Affairs for ultimate review and comment.

4. At the time of the public hearing which must be held not less than 28 days after approval of the budget, the Commissioners may adopt the budget in final form with appropriate amendments as necessary. The New Jersey statutes are explicit as to the procedure for adoption of amendments or the public hearing may be continued. If the fire district budget is adopted, it is again forwarded to the Department of Community Affairs for final approval and comment as appropriate.

5. The fire district budget must be adopted by a majority vote of the Commissioners not later than 25 days prior to the annual election. The adopted budget must also be advertised by publication of a copy of same at least once in a newspaper circulating within the fire district at least seven days prior to the annual election.

The foregoing represents the basic timetable to be adhered to and the statutory requirements relative to the annual election and budgetary process. The specific dates may be obtained by making reference to a calendar, and it is essential that the timetable be adhered to in order that the budget process and election be legally undertaken.

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MEMORANDUM

To: All Fire Districts
From: Richard M. Braslow
Date: November 3, 2019
Subject: Resolutions

Enclosed are forms of resolutions concerning budget transfers and/or encumbrances and adoption of a temporary budget. If you have any questions please contact me.

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THE COMMISSIONERS OF FIRE DISTRICT NO. ____
IN THE _____ OF _____, COUNTY OF _____

Resolution #

Adoption of Temporary Budget for 2020

WHEREAS, it has become necessary for the Commissioners of Fire District No. _____ in the _____ of _____, County of _____, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2020, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 15, 2020.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. _____ in the _____ of _____, County of _____, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

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THE COMMISSIONERS OF FIRE DISTRICT No. ____
IN THE _____ OF _____, COUNTY OF _____

Resolution #

**Authorizing Budget Transfers and/or
Encumbrances Relative to 2019 Budget**

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.

____ in the _____ of _____, County of _____, as follows:

(1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

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Brookview Volunteer Fire Company
Monthly Engineer Report
November 2019

General Items:

901 2009 Pierce Engine:

902 2003 Pierce Engine:

PTO / Generator not functioning. Air line to pump transfer piston leaking, needs repair. Will attempt "in house" but might need Fire & Safety to make repair.

903 1997 Pierce Engine:

904 2016 Pierce Rescue Truck:

905 1994 Ford F 250 Water / Ice Rescue Truck:

906 1994 Ford Bronco Utility Truck:

907 1972 Dodge Brush Truck:

Vehicle O.O.S.

908 2016 Chevrolet Tahoe: *2 RECALL NOTICES RECEIVED,
WILL SCHEDULE INSPECTIONS.*

909 2016 Ford F250 :

Driver side mirror replaced.

Left front driving light out; East Coast Lighting contacted.

912 1994 Ford F250 Pick Up

Rear spring shackles are rusted need replacement.

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East Brunswick Fire District #3

12/10/2019 9:29 PM

Register: TD Bank

From 10/09/2019 through 11/12/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/15/2019			6236 Office Expenses	Service Charge	3.14	X		459,793.05
11/12/2019	2224	Brookview Vol. Fire ...	6312 Equipment Purch...	Reim Tools(63...	1,630.83	X		458,162.22
11/12/2019	2225	Middlesex County Fi...	6344 Training	INV#19-0930(...	539.00	X		457,623.22
11/12/2019	2226	NJIAAI	6344 Training	INV#2019-MY...	150.00			457,473.22
11/12/2019	2227	Verizon Wireless	6236 Office Expenses	INV#9840922...	80.02	X		457,393.20
11/12/2019	2228	The Design Collabor...	6640 Riva Ave Project	INV#18136(66...	948.75			456,444.45
11/12/2019	2229	Middlesex County Fi...	6344 Training	VOID: INV#0...		X		456,444.45
11/12/2019	2230	NJ Casualty Insuranc...	6332 Insurance Worker...	Policy#M2655...	2,662.48	X		453,781.97
11/12/2019	2231	McNeil & Co., Inc.	6330 Insurance - Other	INV#4311212...	960.84	X		452,821.13
11/12/2019	2232	McNeil & Co., Inc.	6330 Insurance - Other	INV#9226125(...	1,002.75	X		451,818.38
11/12/2019	2233	McNeil & Co., Inc.	6330 Insurance - Other	INV#9216125(...	5,209.25	X		446,609.13
11/12/2019	2234	McNeil & Co., Inc.	6330 Insurance - Other	INV#9221125(...	1,880.25	X		444,728.88
11/12/2019	2235	Twp of East Brunswi...	6328 Fuel	Fuel Sept 19(6...	638.47			444,090.41
11/12/2019	2236	Twp of East Brunswi...	6328 Fuel	Fuel April 201...	262.34			443,828.07
11/12/2019	2237	Fire & Safety Service...	6346- Vehicle M&R	INV#SII9-233...	368.29	X		443,459.78
11/12/2019	2238	Sclar & Sclar, LLC	6640 Riva Ave Project	INV#1197(6640)	272.00	X		443,187.78
11/12/2019	2239	Brookview Vol. Fire ...	6136 FP Agreement	3 Q Payment(6...	51,600.00	X		391,587.78
11/12/2019	2240	New Jersey Fire Equi...	6320 Equipment M&R	INV#62412(63...	61.48	X		391,526.30
11/12/2019	2241	Tasc Fire Apparatus I...	6320 Equipment M&R	INV#2019-538...	200.00	X		391,326.30
11/12/2019	2242	Brookview Vol. Fire ...	6344 Training	Reim Ceiling D...	30.90	X		391,295.40
11/12/2019	2243	Brookview Vol. Fire ...	6320 Equipment M&R	Reimb for SCB...	77.48	X		391,217.92
11/12/2019	2244	Brookview Vol. Fire ...	6346- Vehicle M&R	Reimb for mirr...	587.13	X		390,630.79
11/12/2019	2245	Brookview Vol. Fire ...	6320 Equipment M&R	Reim for Brass ...	103.38	X		390,527.41
11/12/2019	2246	Brookview Vol. Fire ...	6320 Equipment M&R	Reim for electr ...	1,376.78	X		389,150.63
11/12/2019	2247	Christine Gerbereux	6236 Office Expenses	Reim Flowers(...	215.34	X		388,935.29
11/12/2019	2248	Christine Gerbereux	6236 Office Expenses	Reim Stamps/c...	62.30	X		388,872.99
11/12/2019	2249	Christine Gerbereux	6250 Admin Service	INV#262(6250)	280.50	X		388,592.49

THE BOARD OF COMMISSIONERS OF FIRE
DISTRICT NO. 3
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY
MONTHLY MEETING



9:31 PM

12/10/19

Accrual Basis

East Brunswick Fire District #3
Profit & Loss Budget vs. Actual
January 1 through November 12, 2019

	Jan 1 - Nov 12, 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Engine Financing	0.00	0.00	0.00	0.0%
Tax Revenue	583,703.32	0.00	583,703.32	100.0%
Fines Acct	0.00	0.00	0.00	0.0%
Income	0.00	0.00	0.00	0.0%
Interest Income	2,368.63	0.00	2,368.63	100.0%
Misc. Income	942.13	0.00	942.13	100.0%
Proceeds from I/L/S/A	0.00	0.00	0.00	0.0%
SFSG Funds(Income)	0.00	0.00	0.00	0.0%
Total Income	587,014.08	0.00	587,014.08	100.0%
Expense				
6100 Commissioner's Salaries	0.00	9,875.00	-9,875.00	0.0%
6136 FP Agreement	141,900.00	206,400.00	-64,500.00	68.8%
6138 LOSAP	37,067.00	40,000.00	-2,933.00	92.7%
6222 Dues & Subscriptions	300.00	400.00	-100.00	75.0%
6224 Election Expenses	2,742.38	1,400.00	1,342.38	195.9%
6230 Legal & Display Advertisin	286.52	400.00	-113.48	71.6%
6236 Office Expenses	2,865.08	5,760.00	-2,894.92	49.7%
6246 Professional Services	8,695.50	11,123.00	-2,427.50	78.2%
6250 Admin Service	4,265.00	4,500.00	-235.00	94.8%
6310 Radio M&R	11,625.00	5,200.00	6,425.00	223.6%
6312 Equipment Purchase	12,006.81	85,360.00	-73,353.19	14.1%
6314 SFSG Grant	0.00	1,889.00	-1,889.00	0.0%
6320 Equipment M&R	15,268.02	15,600.00	-311.98	97.9%
6324 Fire Prevention	0.00	1,000.00	-1,000.00	0.0%
6328 Fuel	5,428.02	10,000.00	-4,571.98	54.3%
6330 Insurance - Other	42,181.39	48,500.00	-6,318.61	87.0%
6332 Insurance Workers Comp	22,774.51	28,500.00	-5,725.49	79.9%
6340 Physical Exams	240.00	6,000.00	-5,760.00	4.0%
6344 Training	2,964.90	10,000.00	-7,035.10	29.6%
6346- Vehicle M&R	21,214.00	35,000.00	-13,786.00	60.6%
6360 Contingency	0.00	21,000.00	-21,000.00	0.0%
6610 - 904 Interlocal	134,985.50	134,985.00	0.50	100.0%
6620 CAP X	0.00	75,000.00	-75,000.00	0.0%
6621 Future Cap Outlay	0.00	0.00	0.00	0.0%
6630 Capital Approp Radios	0.00	0.00	0.00	0.0%
6640 Riva Ave Project	252,341.11	327,018.82	-74,677.71	77.2%
6641 Riva Ave Interlocal	219,020.00	219,020.00	0.00	100.0%
6642 Riva Ave ILS2	0.00	0.00	0.00	0.0%
6900 New Command Vehicle	0.00	0.00	0.00	0.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Reimbursement Expense	0.00	0.00	0.00	0.0%
VOID	0.00	0.00	0.00	0.0%
Total Expense	938,170.74	1,303,930.82	-365,760.08	71.9%
Net Ordinary Income	-351,156.66	-1,303,930.82	952,774.16	26.9%
Other Income/Expense				
Other Income				
Credit due from EB Twp	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-351,156.66	-1,303,930.82	952,774.16	26.9%