

THE BOARD OF COMMISSIONERS OF FIRE
DISTRICT NO. 3
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY
MONTHLY MEETING



Meeting Minutes

Date & Time:	Tuesday, September 11, 2018
Location:	Colonial Oaks Firehouse
Facilitator:	Commissioner Bowne
Scribe:	Linda Nicholas
Meeting Objective:	Monthly Meeting

Attendees:	Status (Present / Absent)
Commissioner Edward Bowne	Present
Commissioner Thomas Duffy	Present
Commissioner Ryan Fenstermaker	Absent
Commissioner Scott Miller	Present
Commissioner David Wood	Present

MINUTES / NOTES

Meeting called to order at 19:35 by Commissioner Bowne.

Commissioner Bowne requested a moment of silence in regards for our absent comrades today.

Pledge of Allegiance was recited by all.

Commissioner Bowne read the Open Public Meeting Act as follows:

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETING ACT (L.1975, C.231, S.3-D) AND PURSUANT THERETO, A SCHEDULE OF REGULAR MEETINGS WAS ADOPTED AT THE MEETING OF MARCH 21, 2018, WHICH SCHEDULE WAS FILED WITH THE MUNICIPAL CLERK, PROVIDED TO THE HOME NEWS TRIBUNE AND THE SENTINEL, AS WELL AS POSTED IN THE MUNICIPAL BUILDING.

Commissioner Bowne indicated where the emergency exits are located.

Roll call was taken.

CORRESPONDENCE (reported by Commissioner Miller)

- Certified card back from USPS from the affidavit that was sent in.
- Renewal registration notification for the boat.
- Letter from the State of NJ State Association of Fire Association notifying firehouses of the passing of Firefighter Roger Potts (Associated President) Honoring him on September 14th.
- Letter from Mr. Miele regarding the state aid (grant) that gets distributed between the three fire districts in the township. A check for EBFD #3's portion was included for \$1,889.00 with the letter.
- Received letter from insurance company including reimbursement for towing from #903 accident as they paid the township directly.

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LOSAP (reported by Commissioner Fenstermaker)

- Nothing to report this month

INSURANCE (reported by Commissioner Duffy)

- An adjuster will be coming out to look at the fire truck as they sent a check for much less than the value of the damage. They got the claim mixed up with another district and lost our original claim, so Commissioner Duffy will be starting the process over as they lost the quote from Lee's for the damage.
- Commissioners were contacted by Kurt LaBlanc of Nottingham Insurance Company (Workman's Comp Insurance company). Tom to reach out to him to set up an appointment to see what he has to say.

COMMITTEES

Riva Avenue Project (reported by Commissioner Duffy)

- Had a meeting today. Things are moving along nicely
- Commissioner Duffy will be sitting down with the Treasurer to go over the Requests for Changes and other items that are outstanding along with a 'worse-case scenario' so no more money has to be requested for this project.

PROFESSIONAL REPORTS

Chiefs Report (reported by Kevin Umbach)

- ??

A motion was made by Commissioner Wood to purchase the wheel jack for \$120.00 out of the tools budget. Commissioner Miller seconded it. All were in favor; it was so moved.

Engineers Report (reported by Ken Skalla)

- ??

PUBLIC PORTION

Commissioner Fenstermaker opened the meeting up to the public. There was no one that stepped forward to speak.

TREASURY REPORT (reported by Commissioner Wood)

Beginning balance in account as of ??/??/18 after a deposit of ?? plus a second quarter payment from the township of ?? the balance is ???. After disbursements tonight, the balance is ???.

(See attached reports for the breakdown of payments/disbursements)

Commissioner Duffy made a motion to pay the bills. Commissioner Miller seconded the motion. All were in favor; it was so moved.

Note that there was also a check received for \$300.00 that went to the fines account.

OLD BUSINESS:

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- Nothing to report.

NEW BUSINESS

- Nothing to report.

Commissioner ?? made a motion to end the meeting. Commissioner ?? seconded the motion. All were in favor.

Meeting adjourned at 20:51.

#	Action Item	Lead Resource	Target Date	Priority	Comments
1					
2					

Items / Issues to Discuss at a Later Time (Parking Lot):

#	Description
1	
2	

Decisions / Agreements:

#	Description
1	
2	
3	
4	