

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
REGULAR MEETING



**Meeting Minutes**

<b>Date &amp; Time:</b>	Tuesday, June 9, 2015
<b>Location:</b>	Colonial Oaks Firehouse
<b>Facilitator:</b>	Commissioner Bowne
<b>Scribe:</b>	Linda Nicholas
<b>Meeting Objective:</b>	Monthly Meeting

<b>Attendees:</b>	<b>Status (Present / Absent)</b>
Commissioner Edward Bowne	Present
Commissioner Ryan Fenstermaker	Absent
Commissioner Thomas Duffy	Present (arrived late)
Commissioner Scott Miller	Present
Commissioner David Wood	Present

**MINUTES / NOTES**

Meeting called to order at 19:35 by Commissioner Bowne.

Pledge of Allegiance was recited.

Commissioner Bowne read the Open Public Meeting Act as follows:

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETING ACT (L.1975, C.231) AND PURSUANT THERETO, A SCHEDULE OF REGULAR MEETINGS WAS ADOPTED AT THE MEETING OF MARCH 10, 2015, WHICH SCHEDULE WAS FILED WITH THE MUNICIPAL CLERK, PROVIDED TO THE HOME NEWS AND THE SENTINEL, AS WELL AS POSTED IN THE MUNICIPAL BUILDING.

Commissioner Bowne indicated where the emergency exits are located.

Roll call was taken.

**CORRESPONDENCE (reported by Commissioner Miller)**

- Registration for the 2006 Dodge wagon – passed on to the engineer
- Received minutes from the NJ State Association of Fire Districts meeting held on March 7, 2015 if anyone wants to review them.
- Received Certificate of Completion Middlesex County Fire Academy for Andrew Newman for engine operations. It was given over to Assistant Chief Umbach.
- Minor site plan and minor sub division for an in ground pool at 110 Fern Road. Site plans are available for review during the meeting.
- Report / Point Schedule for 12 members received of Brookview fire company of some sort of points schedule that needs to be posted at all fire houses. Ken Skalla said it was from a Relief Meeting they had. It will be posted.

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
REGULAR MEETING



---

- Commissioner Wood asked what was going on at Foder's – Ken Scalla asked Josephine across the street and it's marked as open space. Commissioner Bowne confirmed that there is arsenic from old pesticides on the property and they are cleaning it up.

**LOSAP**

- Nothing to report on this committee.

**INSURANCE**

- Nothing to report on this committee.

**RIVA AVENUE PROJECT (reported by Tom Duffy)**

Got the bit package in last Friday, Commissioner Duffy met with Attorney Braslow on Monday night at 6pm. He gave the bit package to him for review. Braslow said it pertained to construction issues. It has nothing to do with being a public entity. There is a lot that needs to be put in place to cover ourselves. Braslow is emailing Commissioner Duffy a bit package sample from another town to compare items that are missing from our package that we should include. Commissioner Duffy asked he could meet with Braslow along with another Commissioner to do the comparison together and have him fill in the blanks of what he thinks we need to have in our bit package. Then he can give us a resolution that can be read at the next meeting and put it out for public bid. It can then be fast tracked. We would not want to do that yet because upon initial review there were a few things already missing. He wants to go over the blue prints with a fine tooth comb. Meeting will be set up after Commissioner Duffy reviews what he has on his plate. Commissioner Bowne agreed he would be available to sit in on the meeting with Braslow. Commissioner Duffy appreciated this because he has a lot of experience with these types of things. He would be in touch when the appointment is made. Hopefully sometime next week.

Commissioner Wood asked the timeframe of when he could expect the next payment might be needed. Commissioner Duffy thought it may be in about 3 months or so. The resolution will be read at the next meeting. From there they will put in the paper that they are looking for bids and have "x" amount of days to come back. Normally there is a 60-90 day period to award that. Braslow said they can make a special meeting or do it at a Commissioners meeting. Commissioner Duffy doesn't think there will be a need for new money until after the first of the year with the way everything is going. Commissioner Wood doesn't want to be surprised by the selected contractor needing money to get the job started. They will ask Braslow when they sit down with him if he can give an estimated date for when he thinks monies may be needed.

**COMPUTERS**

- Nothing to report on this committee.

**PUBLIC PORTION**

**Chiefs Report – reported by Chief Michael Heilbronn**

- 15 alarms for the month. Total of 70 alarms for the year. See attached report regarding details for the month of May.
- Chief's Durango needs an oil change. He also needs to get it looked at again. There is a clunking noise in the front that seems to be getting worse by the day. Asked if he could take it in to get looked at.

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
REGULAR MEETING



Assistant Chief Report - reported by Kevin Umbach

- Received approval two months ago to fix radios at Riva Ave. All new equipment that was needed was ordered. Paperwork with tax exempt number was needed along with some additional forms filled out. That was all tracked down and we will continue with the purchasing within the next week.
- Would like to purchase two portable radios to be used as county radios for the chief and Asst Chief with some of the money we have for radios (\$26K). The county gave one radio per Fire Company. The additional radios would enable us to link in to New Brunswick as well as Milltown & South Brunswick. Under state contract we get a 24% discount. The monies were encumbered money from mutual aid funding. We removed the top chargers because they figured they would leave them in the trucks. They are cheaper than the ones the county issued. The county uses Harris radios. Asst Chief said there would be two chargers in each truck for each of these radios. It would be about \$400 to mount two chargers to each vehicle. Commissioner Wood agreed that this would be the best way. The mounts can be into any new trucks they may purchase down the road. Commissioner Wood said they should consider purchasing at least two more so they can go with the pumper or whatever truck from the firehouse goes out on a call. Think of also installing mounts in those vehicles as well.
- Moving forward with the high rise kits- they are budgeted at \$490 and he will not go above that. There was some items purchased last year. Commissioner felt there was no need for a motion for any of those things including the chief's request to get an oil change on his wagon.
- One for him and the chief. Right now there is only 1 per firehouse. With the discount of 24% off the total cost for everything would be \$5,095.40. This is for the cheaper radio – the XG25 Portable [Harris Radio] Installation is around \$400.00. Commissioner Wood recommended possibly purchasing more before the end of the year since there is encumbered money that is being used for this purchase.

No motions for either of these are needed since they are using encumbered monies.

Engineer's Report - reported by Ken Skalla (see attached and notes below)

- Contacted fire safety and they scheduled our annual upkeep – we are due in July. There is an issue with a valve in one of the cross lanes. He is going to try to pump that up and work on it.
- #901 the Hearst tool was mounted in the rear section of the vehicle – job was completed
- #905 the water rescue truck - rear bed equipment box has been measured and it is being built at this time. The company will call when it was finished
- #912 the breaks were spongy and he had them checked – they rear shoes were adjusted and the company was not charged
- An invoice from Fail Safe came in for \$4K – it was handed over to Christine Gerbereux for payment.
- Crown Victoria – FF Thigpen reported that he got the pipe but no gaskets – need to order them – need the pipe gaskets and clamps for installation. Will be under \$60

Nothing needed to be voted on before Public Portion was closed

Public Portion closed at 20:50.

**TREASURY REPORT (reported by Commissioner Wood See notes below and attached)**

Tonight's report contained two registry reports because of the change in banks. Bank of America [who we are moving from] charged a Service Fee and they most likely will not refund the money. Christine reported that she drafted a letter to close the accounts at Bank of America. Commissioners' signatures are needed on it. We had no choice but to close the accounts at Bank of America as they will no longer handle the type of accounts the fire house has to have.

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
REGULAR MEETING



Commissioner Miller read the letter that Christine penned to Bank of America to close our account

Beginning balance as of May 15, 2015 was \$515,092.37.

After the check written to open up the new account at TD Bank for \$200K and a payment to the Twp of East Brunswick to pay for the Shared Services Agreement which was \$115,598.00, the balance is \$198,890.17. This remaining amount will be transferred to TD Bank once all checks have cleared at the close of the BoA account and moved into our new TD account.

Beginning balance at TD Bank – as of 5/24/15 - \$200,000

After payments/disbursements the ending balance as of 6/9/15 is \$181,573.73

(See attached reports for the breakdowns)

Commissioner Bowne asked the price of the gas meters because of an invoice that was paid. Chief Heilbronn said they were about \$400 a piece. Commissioner Bowne thought it would make more sense to get new ones instead of servicing them because when some of the parts go, such as the sensors, they get very expensive to repair. They are working towards a rotation schedule for these. Commissioner Wood said they will take this under advisement.

Commissioner Miller had a question about the fuel bill – there was an entry of a name that was not with the Brookview Firehouse – it was about 7 fills of diesel fill ups. It was discovered there was an error with the code being entered by the person going to fill the trucks. Ken Skalla would talk to the person who was making these errors to fix it for the future.

Remaining Treasury report was read.

Commissioner Duffy made a motion to accept all payments/disbursements on the Treasury Report. Commissioner Miller seconded the motion. It was so moved.

**NEW BUSINESS:**

- Not new to report.

**OLD BUSINESS:**

- Commissioner Duffy asked if Christine could start shredding the stuff in the office if she has some extra time on her hands. She should have received the list of what she can and cannot shred. More space is certainly needed in that office
- Braslow asked Commissioner Miller, prior to going forward with Riva Ave expansion, that we finalize the lease agreement of the building. It was left for the Vice President but he is not here tonight. Commissioner Miller wasn't sure if there was any movement from the company side.
- New Chief's Vehicle
  - Cranford agreement was sent out. Assistant Chief Umbach received the pricing list for vehicles. Commissioner Wood looked through what was available. The Utility police Interceptor is actually a Ford Explorer. So the vehicles available are a Ford Explorer, Dodge Durango, and a Chevy Tahoe. Commissioner Bowne asked if we got approval from the state to purchase from the Cranford agreement. Commissioner Miller said we were actually waiting on Braslow. He has worked with other companies that have used them with very positive outcomes. Once we send it to Cranford, they send it to the state so they know there is an inter-

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
REGULAR MEETING



---

local agreement. It's just so they are aware. The resolution has to be signed off tonight by Commissioner Bowne and then they can move forward with the purchase. The pricing still stands from 2014 for this agreement.

- Commissioner Wood put up on the overhead a comparison between the three vehicles and their vehicles from the year of the vehicle they are replacing. He got a base line of each of the vehicles to compare these vehicles to each other such as storage capacity with seats up and down. He also showed a fuel economy for each using 15,000 miles per vehicle.
- Explorer – \$23,200 – 6cyl 4WD you would get a credit for the paint if you want the solid red; standard is red and white. A sync would be added for blue tooth. A driver's side spotlight is not needed so there would be a credit for that too.
- Durango - \$25,900 for a 6cyl AWD. Nothing would be taken off of this vehicle.
- Tahoe - \$33,000 – 8cyl 4WD \$300 credit for the spotlight - \$1,100 credit for a solid paint. Asst Chief said you can switch between 2WD & 4WD.
- The chief pointed out that there would not be a 3<sup>rd</sup> row seat used in any of the vehicles.
- Chief Heilbronn pointed out that the newer Tahoes work smart – they work on 4 cyl most of the time unless you need to put it into high gear and it switches to 8 cyl. This is for improved fuel economy.
- Commissioner Miller asked if there were storage capacity issues with the Durango. Chief Heilbronn said that the way he operates his vehicle there are issues. He has no room for his bunker pants with the scott pack, coat and helmet in the compartment that is set up. He felt that a vehicle that would be truly functional all the gear is in one place and not in multiple places because of no room and having people in the truck. The console has preplan books, gasoline books along with other equipment and radios – it's all jammed in and a complete mess. He felt that if you are running a command post you would have the room to keep the mobile radios in there along with all the other equipment. Purchasing a smaller vehicle would not be ideal for the proper type of command center in his opinion.
- State contract trucks do not come with a 3<sup>rd</sup> row of seats. Chief said that if you looked at other towns that are volunteer departments and not paid departments in the area they all use Tahoes and are very happy with them.
- Commissioner Wood said there is a second part to this review is how to handle the situation we are in right now and how to go forward with this. He feels we should purchase a vehicle as quickly as we could so we can stretch it out as far as we can before the next vehicle needs to be purchased. The current vehicle that we are replacing is about 11 years old with 120K miles on it. Trying to put a price point on wear and tear and mileage on the vehicle is very difficult. It would be good if we could figure out how long a vehicle should last so we can move forward. Figure out on a daily basis as to how many miles are put on the vehicle to figure out this number. The goal is to break the two purchases up as much as possible.
- An option may have to be to purchase a used vehicle for the 2<sup>nd</sup> vehicle to help stretch that one out as much as possible – it may be spending a little more money but it could help us to get into the rotation we want to ultimately be. Commissioner Duffy said that perhaps we should get the one vehicle now and keep the other vehicle as long as possible until we can't get it to last any longer and then decide what do to with the 2<sup>nd</sup> purchase at that time.
- All commissioners agree that a new vehicle will need to be purchased to replace the chief's vehicle as soon as possible. It was estimated that there was \$55k was earmarked for the purchase of this new vehicle. There was also money earmarked for new radios that they would need to purchase in a few years. They had discussed putting aside \$10K a year to start recouping that money that they put aside for these purchases in the future. It all doesn't change the fact that a new vehicle needs to be purchased this year.
- Commissioner Wood asked what the next steps would be. Commissioner Bowne felt that purchasing the cheap one would be the way to go. Commissioner Miller disagreed with him.

THE BOARD OF COMMISSIONERS OF FIRE  
DISTRICT NO. 3  
TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
REGULAR MEETING



He doesn't want to short change the chiefs –they ask a lot of them as volunteers as it is. He doesn't want to give them a smaller vehicle when the vehicles they have now are not even suitable. Commissioner Duffy also felt that having the bigger vehicle was well worth it because of all the gear and equipment in the back of the vehicle it weighs down the vehicle and in a smaller vehicle you feel it sway. It makes sense in going to a Tahoe for everything that they have to carry with them.

- The all agreed that the mileage was all about the same it was the cost of the purchase of the vehicle. Assistant Chief Umbach said the difference in costs would be under \$10k difference. They could even bring the cost down too by removing things such as floor mats – they can be purchased much cheaper at a BJs or something. Commissioner Bowne said that if they went with the Tahoe they would be into the vehicle for about \$40K to get it outfitted with what was needed between antennas and boxes and such.
- Assistant Chief Umbach said that they could save money by moving things from the vehicle they are getting rid of to the new vehicle so that would be just an install cost.
- State contract price and Houston Galveston CoOp was more than Cranford.
- Commissioner Duffy asked for a price package of everything they want to order along with the vehicle price - including pin-striping, lights, labor charges, etc so there are no surprises after the vehicle is purchased. Assistant Chief Umbach is guessing the cost for the added items on the vehicle will run somewhere between \$12K - \$14K.
- Money has to be moved out of the Capital Money account. Not sure if there is a special election needed for this. Commissioner Wood is to check on all this with Attorney Braslow. Commissioner Duffy said he could ask him next week at the meeting he is going to schedule with him. Commissioner Bowne seems to think a public vote will need to be done.
- Commissioner Miller stated that all that needs to be done is the sign the agreement and then we can move onto the next step.

Meeting adjourned at 21:05.

#	Action Item	Lead Resource	Target Date	Priority	Comments
1	Report / Point Schedule to be hung up in all firehouses	Commissioner Miller	ASAP		Ken Skalla offered to hang them up
2	Commissioners Duffy and Bowne to meet with Braslow to go over the Bit Package and do a compare	Commissioner Duffy	Next week	High	
3	Chief Hielbronn to get an oil change and get the clanking checked on the chief's vehicle	Chief Hielbronn			No approval was needed for the oil change.
4	Purchase 2 new county radios for the chief and assistant chief's vehicles	Assistant Chief Umbach			No approval was needed since this expense was already approved two months ago.
5	Remaining parts needed for Crown Victoria to install exhaust pipe	FF Thigpen			
6	Purchase of high rise kits	Assistant Chief Umbach			

THE BOARD OF COMMISSIONERS OF FIRE  
 DISTRICT NO. 3  
 TOWNSHIP OF EAST BRUNSWICK, NEW JERSEY  
 REGULAR MEETING



7	Letter to be sent to BoA to close account. Remaining monies to be moved from old BoA account to new TD Bank account	Christine Gerbereux			
8	Cranford CoOp agreement mailed	Christine Gerberux			This is so we can purchase new Chief's vehicle
9	Breakout of cost of a new Tahoe from purchase to additions we will require to make it the Chief's vehicle	Assistant Chief Umbach	By next meeting		So there are no surprises when the vehicle is purchased
10	Does a special election have to occur to purchase the new Chief's vehicle	Commissioner Wood	By next meeting		

**Items / Issues to Discuss at a Later Time (Parking Lot):**

#	Description
1	Decision on what vehicle to purchase for the Chief

**Decisions / Agreements:**

#	Description
1	Bit package for Riva Ave project to be reviewed by Commissioners Duffy and Bowne with Attorney Braslow
2	



## **New Jersey State Association of Fire Districts**

### **March 7, 2015 Quarterly Meeting**

The NJSAFD March 7, 2015, Quarterly Meeting was held at the Monmouth Junction Fire Department located at 573 Ridge Road, South Brunswick, NJ 08852.

#### **Attendance:**

See attached sign-in sheet

#### **Time:**

09:30 hours

**President William Donahue called the meeting to order.**

- Flag Salute

#### **Roll call of Officers:**

***President – William Donahue***  
***Vice President – Roger Potts***  
***Secretary – Artie Hayducka***  
***Treasurer – William Kleiber***

The roll call of officers found all in attendance with the exception of Treasurer, William Kleiber.

**Treasurer Report:**

None – due to the absence of the Treasurer.

**Secretary Report:**

***Financials breakdown:***

250 Copies of the Meeting Minutes	\$156.00
Box of US Postage Stamps	\$98.00
Website Updates	\$150.00
<b>Total amount due to Artie Hayducka at this time</b>	<b>\$404.00</b>

*A motion was made by Nick Lombardi & 2<sup>nd</sup> by George Lenhardt, to receive the Secretary's report as stated. It was moved, second, and carried that the report be approved.*

**Legislative report:**

See attached report by Roger Potts & Lynn Novak.

There was a lengthy discussion on the floor about the tenure of the Fire Official's followed by a vote to support the bill A1250 with 7 Yes, 6 No & 10 abstained.

**Old Business**

None.

**New Business**

Bob Kelly will no longer be a Fire commissioner and came out today to say good bye. Nick Lombardi suggested we give Mr. Kelly a round of applause and the Board thanked him for his 33 years of service.

Roger Potts & William Donahue requested a motion to attend the CFSI Dinner in Washington, DC on April 15<sup>th</sup> & 16<sup>th</sup>, 2015. Each person would receive a stipend of \$800.00 to \$1,000.00 to cover the cost of rooms, meals and transportation. The motion was made by Dr. H Carter & 2<sup>nd</sup> by Nick Lombardi.

Due to the absence of the treasurer, President Donahue requested a motion to pay all the bills.

The bills are as follows:

A. Hayducka (Office Supplies)	\$404.00
R. Potts (Meeting Refreshments)	\$56.94
Lynn Nowak (Inv#3162618)	\$6,180.00

The motion was passed by Doug Tilton & 2<sup>nd</sup> by Dr. H. Carter.

The president also suggested that due to several serious issues the treasurer was involved in, he was going to ask Mr. Klieber to step down from the Board. Carl Christensen suggested that we send Mr. Klieber a legal document informing him of what is going on. Mr. Donahue stated we will not need to send a letter because his term is up and he was not nominated.

### **Special Order of Business**

President William Donahue opened the floor to cast all nomination to fill the board.

The nominations are as follows:

President – William Donahue  
Vice President - Roger Potts  
Secretary – Artie Hayducka  
Treasurer- Dr. Harry Carter

and were appointed by Board.

President Donahue also asked the rest of the Trustees to make a decision to fill the positions of Trustees:

John Newbon - 9/13  
Carl Christensen - 9/13  
Jay Lenarski - 9/13

were nominated to stay in office as well as:

Frank Biddle - nominated to replace George Lenhardt 9/14 for a 1 year term  
Robert Donahue - nominated to replace Dr. Carter 9/14 - Trustee at large.

Current Trustees are:

Nick Lombardi 9/14 - Richard Horton 9/14 - Dr. Carter 9/14 - Trustee at large.

## **Closing**

The NJSAFD June 6, 2015, Quarterly Meeting will be held at the Adelphia Fire Station located at 993 Route 33 in Freehold Township, NJ 07710 at 9:30 am.

*A motion was made to Adjourn the March 7, 2015 NJSAFD quarterly meeting. It was moved, second and carried that that the motion be approved.*

**Meeting Adjourned.**

NEW JERSEY STATE ASSOCIATION OF FIRE DISTRICTS

LEGISLATIVE REPORT MARCH 3, 2015

It has been a very frustrating couple of years, trying to move legislation that the political parties claim to want enacted. The main two bills we have been working on, the bill that would allow us to voluntarily move our election to November, given the same conditions as was afforded the Boards of Education and the Bill to allow Fire Districts to consolidate if they and their Municipal Government agree..

Our lobbist Lynn Nowak is here today and will speak to you on these issues.

Some bills and there activities.

A-2996 Authorizes snow removal from covered fire hydrants and locater poles. The bill has had numerous changes and is now on the Governors desk.

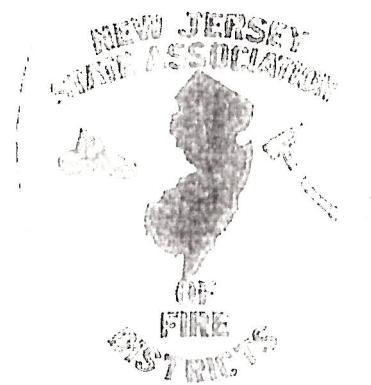
A-1250 would provide certified municipal Fire Inspectors and Fire Officials with more than four consecutive years of service tenure.

A-1698 Requires fire suppression in new one and two family homes. Had been vetoed by the Governor, changes have been made and it has passed both houses and is back on the Governors desk for the third time.

A-4147- Would establish a one-time \$200.00 gross income tax credit for certain firefighter training graduates. Taxpayers who graduate from a Division of Fire Safety approved program with a Firefighter 1 or Firefighter 2 classification would be eligible for the tax credit.

Respectfully Submitted

Roger S. Potts



100-100

1 of 2

Print Name	County	Township	District
Nick Johnson	Middlesex	PISCATAWAY	1
Frank Wallace		ELIZAVAN	✓
John Johnson	Middlesex	ROCKAWAY	1
John Johnson	Middlesex	PISCATAWAY	1
Reggie Fields	Middlesex	SO BRUNSWICK	2
Robert Johnson	Mercer	HAMILTON	4
George Fields	Mercer	HOWELL	2
Paul Johnson	11	11	11
Paul Johnson	11	11	11
John Johnson	Middlesex	MANHAWKIN	1
John Johnson	Middlesex	HOWELL	11
Joseph Johnson	MERCER	HOPKINS TOWNSHIP	1
John Johnson	Middlesex	SO BRUNSWICK	1
Harry Carter	Middlesex	HORN	2
John Carter	Middlesex	WILCRAFT	9
John Carter	Middlesex	WILCRAFT	1
John Johnson	11	11	11



3/7/15

3/7/15

Print Name	County	Township	District
John Donahue	Monmouth	Woolsey	5
Charles Davis	11	11	10
Donald Dwyer	11	11	11
John E. Eust	Monmouth, Twp	Woolsey	1
R. Michael	11	11	11
L. James Felt	11	11	11
Carl Bowles	Monmouth	Woolsey	1

# Brookview Volunteer Fire Company

## Chief's Report

### May 2015

Alarms for the Month	15
Total Alarms for the Year	70
Average Manpower for the Month	14
Average Manpower for the Year	14.4

#### Alarms by Month:

January:	12
February:	13
March:	14
April:	16
May:	15
June:	
July:	
August:	
September:	
October	
November	
December	

#### Type Of Alarm:

	<u>Month:</u>	<u>Year:</u>
Mutual Aid / Stand-By:	3	25
EB District 2	2	10
EB District 1	1	8
North Brunswick		2
South Brunswick		2
Milltown		1
New Brunswick		1
Carteret		1
Active Fire Alarm:	3	13
Motor Vehicle Accident:	2	5
Open Burning	1	5
Structure:	1	4
EMS/PD Assist:	2	4
Gas Leak/Odor	2	4
CO Alarm	1	3
Odor/Sight of Smoke:		2
Brush/Vegetation		2
Vehicle:		1
Ice/Water Rescue		1
Weather Stand-By		1

#### Alarms by Day of the Week:

	<u>Month:</u>	<u>Year:</u>
Sunday:	1	9
Monday:		7
Tuesday:	5	11
Wednesday:	2	9
Thursday:	5	12
Friday:	1	15

# **BROOKVIEW VOLUNTEER FIRE COMPANY**

**363 DUNHAM'S CORNER ROAD, EAST BRUNSWICK, NJ 08816 (732) 238-1966**

## **Engineer's Report**

Ken Skalla

Date: June 2015

\* Annual Fire & Safety servicing for firefighting apparatus scheduled for July.

901 - 2009 Pierce Arrow XT 2000 GPM Pumper - (Commissioner owned).

\*Hurst tool mount installed.

902 - 2003 Pierce Dash 1500 GPM Pumper - (Commissioner owned).

903 - 1997 Pierce Saber 1500 GPM Pumper - (Commissioner owned).

904 - 1991 GMC Medium Rescue / Light Truck - (Commissioner owned).

905 - 1994 Ford F350 Utility Truck – (Fire Company owned).

\* Rear bed area measured for equipment box.

906 - 1995 Ford Bronco - (Commissioner owned).

907 - 1972 Dodge Power Wagon Brush Truck - (Fire Company owned).

908 - 2006 Dodge Durango Chief's Car - (Commissioner owned).

\*Check Engine light on again.

909 - 2004 Dodge Durango Assistant Chief's Car - (Commissioner owned).

912 - 1994 Ford F250 4X4 Pickup Truck - (Fire Company owned).

\* Brakes evaluated and found to be in good working order. Rear shoes adjusted.

915 - 1999 Crown Victoria (Commissioner owned).

\* O.O.S.

Marine 9, Rescue Boat - (Fire Company owned).

**East Brunswick Fire District #3**  
**Profit & Loss Budget vs. Actual**  
January 1 through June 9, 2015

	Jan 1 - Jun 9, 15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Engine Financing</b>	0.00	0.00	0.00	0.0%
<b>Income</b>	0.00	0.00	0.00	0.0%
<b>reimbursement for inv</b>	0.00	0.00	0.00	0.0%
<b>Misc. Income</b>	0.00	0.00	0.00	0.0%
<b>Interest Income</b>	69.36	0.00	69.36	100.0%
<b>tax revenue</b>	133,217.44	0.00	133,217.44	100.0%
<b>Total Income</b>	133,286.80	0.00	133,286.80	100.0%
<b>Expense</b>				
<b>6100 Commissioner's Salaries</b>	0.00	9,875.00	-9,875.00	0.0%
<b>Reinbursement Expense</b>	0.00	0.00	0.00	0.0%
<b>Payroll Expenses</b>	0.00	0.00	0.00	0.0%
<b>6140 Actuak Expense &amp; Loss</b>	0.00	0.00	0.00	0.0%
<b>6222 Dues &amp; Subscriptions</b>	0.00	400.00	-400.00	0.0%
<b>6900 New Command Vehicle</b>	0.00	0.00	0.00	0.0%
<b>6641 Cap X II Riva Ave</b>	0.00	103,200.00	-103,200.00	0.0%
<b>6630 Capital Approp Radios</b>	0.00	0.00	0.00	0.0%
<b>6621 Future Cap Outlay</b>	0.00	35,000.00	-35,000.00	0.0%
<b>6610 Purchase</b>	0.00	0.00	0.00	0.0%
<b>VOID</b>	0.00	0.00	0.00	0.0%
<b>6324 Fire Prevention</b>	0.00	1,000.00	-1,000.00	0.0%
<b>6314 SFSG Grant</b>	0.00	1,889.00	-1,889.00	0.0%
<b>6230 Legal &amp; Display Advertisin</b>	59.20	400.00	-340.80	14.8%
<b>6640 Riva Ave Project</b>	80.00	0.00	80.00	100.0%
<b>6340 Physical Exams</b>	390.00	8,000.00	-7,610.00	4.9%
<b>6310 Radio M&amp;R</b>	808.00	0.00	808.00	100.0%
<b>6246 Professional Services</b>	886.00	10,123.00	-9,237.00	8.8%
<b>6224 Election Expenses</b>	1,161.90	1,400.00	-238.10	83.0%
<b>6360 Contingency</b>	1,607.33	21,000.00	-19,392.67	7.7%
<b>6344 Training</b>	1,807.49	10,000.00	-8,192.51	18.1%
<b>6236 Office Expenses</b>	2,084.03	5,760.00	-3,675.97	36.2%
<b>6346- Vehicle M&amp;R</b>	2,261.46	0.00	2,261.46	100.0%
<b>6250 Admin Service</b>	2,439.50	4,000.00	-1,560.50	61.0%
<b>6328 Fuel</b>	2,681.19	14,000.00	-11,318.81	19.2%
<b>6312 Equipment Purchase</b>	2,981.03	82,990.00	-80,008.97	3.6%
<b>6320 Equipment M&amp;R</b>	5,600.77	0.00	5,600.77	100.0%
<b>6332 Insurance Workers Comp</b>	13,840.00	20,000.00	-6,160.00	69.2%
<b>6330 Insurance - Other</b>	23,426.79	41,000.00	-17,573.21	57.1%
<b>6138 LOSAP</b>	27,304.00	35,000.00	-7,696.00	78.0%
<b>6136 FP Agreement</b>	39,716.25	190,600.00	-150,883.75	20.8%
<b>6620 CAP X</b>	115,568.00	0.00	115,568.00	100.0%
<b>Total Expense</b>	244,702.94	595,637.00	-350,934.06	41.1%
<b>Net Ordinary Income</b>	-111,416.14	-595,637.00	484,220.86	18.7%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Credit due from EB Twp</b>	0.00	0.00	0.00	0.0%
<b>Total Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<b>-111,416.14</b>	<b>-595,637.00</b>	<b>484,220.86</b>	<b>18.7%</b>

## East Brunswick Fire District #3

6/9/2015 7:51 PM

Register: Bank of America

From 05/13/2015 through 06/09/2015

Sorted by: Cleared status

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/15/2015			6236 Office Expenses	Service Charge	11.02	X		515,092.47
05/24/2015	7834	The Commissioners ...	TD Bank	New Account	200,000.00			314,458.17
05/28/2015	7835	Twp of East Brunswick	6620 CAP X	Ordinance 09-0...	115,568.00			198,890.17

## East Brunswick Fire District #3

6/9/2015 7:52 PM

Register: TD Bank

From 01/01/2015 through 06/09/2015

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/24/2015	7834	The Commissioners ...	Bank of America	New Account a...			200,000.00	200,000.00
06/09/2015	1001	Richard M. Braslow	6246 Professional Serv...	INV#17228(62...	33.00			199,967.00
06/09/2015	1002	ACM Tool & Macine	6320 Equipment M&R	INV#857(6320)	805.00			199,162.00
06/09/2015	1003	Approved Fire Protec...	6320 Equipment M&R	INV#I1153104...	182.76			198,979.24
06/09/2015	1004	Approved Fire Protec...	6320 Equipment M&R	INV#I1153142...	196.90			198,782.34
06/09/2015	1005	McNeil & Co., Inc.	6330 Insurance - Other	INV#1913118(...	6,505.00			192,277.34
06/09/2015	1006	McNeil & Co., Inc.	6330 Insurance - Other	INV#2278311...	1,075.17			191,202.17
06/09/2015	1007	McNeil & Co., Inc.	6330 Insurance - Other	INV#2278811...	1,553.67			189,648.50
06/09/2015	1008	McNeil & Co., Inc.	6330 Insurance - Other	INV#2279311...	4,206.97			185,441.53
06/09/2015	1009	Electronic Measurem...	6320 Equipment M&R	INV#45477(63...	238.00			185,203.53
06/09/2015	1010	Electronic Measurem...	6320 Equipment M&R	INV#45471(63...	568.00			184,635.53
06/09/2015	1011	Twp of East Brunswi...	6328 Fuel	Fuel May 2015...	841.90			183,793.63
06/09/2015	1012	Insurance Restoratio...	6320 Equipment M&R	INV#8186(6320)	421.00			183,372.63
06/09/2015	1013	Verizon Wireless	-split- 6312 / 6236	INV#9746329...	1,280.90			182,091.73
06/09/2015	1014	Patricia Reilly	6250 Admin Service	INV#24(6250)...	80.00			182,011.73
06/09/2015	1015	Linda Nicholas	6250 Admin Service	INV#10(6250)	105.00			181,906.73
06/09/2015	1016	Christine Gerbereux	6250 Admin Service	INV#211(6250)	333.00			181,573.73

Verizon  
wireless

{ 6312 - Phone purchase  
 { 6236 - monthly charge